



**Cooling Towers and Regulated Systems Registration**

**Mail:** North Sydney Council  
PO Box 12 - North Sydney NSW 2059

**Clause 12 Public Health Regulation 2012**

*North Sydney Council, pursuant to the above Regulation, is required to maintain a register of all water cooling and warm water systems installed on premises within its Local Government Area. You, as the owner/occupier of a premise, which have equipment fitting the above categories, are therefore required to complete the registration form below. Details requested are as required under the Regulation*

**PROPERTY DETAILS**

Street Number: \_\_\_\_\_ Unit/Suite Number: \_\_\_\_\_

Street Name: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: (W) \_\_\_\_\_ (H) \_\_\_\_\_ (M) \_\_\_\_\_

**OCCUPIER DETAILS**

Name: \_\_\_\_\_

ABN/ACN (if any): \_\_\_\_\_

Business Address: \_\_\_\_\_

Residential address: \_\_\_\_\_

Telephone: (W) \_\_\_\_\_ (H) \_\_\_\_\_ (M) \_\_\_\_\_

Email: \_\_\_\_\_

**EMERGENCY CONTACT (24 HOURS)**

Name and Title: \_\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: (W) \_\_\_\_\_ (H) \_\_\_\_\_ (M) \_\_\_\_\_

Email: \_\_\_\_\_

**WATER COOLING/WARM WATER SYSTEM DETAILS**

Number of Systems: \_\_\_\_\_

System Type:  water cooling tower  warm water system installed in a hospital (note 1)

System Make and Model: \_\_\_\_\_

System Location and Access Point: \_\_\_\_\_

Attach plan/diagram of location or sketch below: (circle) **YES/NO**

Name of company/contact person who maintains the system: \_\_\_\_\_

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**Notes:**

1. Hospital means:
  - (a) A public hospital within the meaning of the Health Services Act 1997, or
  - (b) A declared mental health facility within the meaning of the Mental Health Act 2007, or
  - (c) A private health facility within the meaning of the Private Health Facilities Act 2007, or
  - (d) A nursing home, or
  - (e) Any other institution declared by the Regulations to be a hospital for the purposes of this definition.
  
2. North Sydney Council must be notified within 7 days of any change of particulars.
  
3. North Sydney Council must be notified within 1 month of installation of a water cooling system or warm water system.

**FEES FOR 2024/2025**

Registration Fee                      \$120.00

**PRIVACY STATEMENT**

North Sydney Council is collecting your personal information for the purposes of processing an application or submission. The supply of personal information is entirely voluntary. If you elect not to provide or do not wish to provide your personal information, Council may not be able to process your application or act on or acknowledge your submission. North Sydney Council shall be regarded as the agency that holds your personal information and access to your personal information by interested parties, may be released in line with Council policies. North Sydney Council may publish any personal information included in a submission on a proposal or proposed development. You have a right to access your personal information held by Council. You also have a right to have your personal information corrected or amended by Council. Applications by members of the public to view Council's records which are not in the public arena are subject to the provisions of Privacy and Personal Information Protection Act 1998, Government Information (Public Access) Act 2009 and North Sydney Council's Privacy Management Plan.

**FOR COUNCIL USE**

<b>Total</b>	<b>Receipt Number</b>	<b>Date</b>	<b>Time</b>	<b>Initials</b>
Registration Fee - Cashier Code 730				