



RESIDENT PARKING PERMIT POLICY

Policy Owner: Director Engineering and Property Services

Category: 2. Our Built Infrastructure

1. STATEMENT OF INTENT

- 1.1 To enhance residential amenity by reducing opportunities for non-residents and commuters to park all day in residential areas.
- 1.2 To provide equitable access to on-street parking in residential areas for residents who have limited or no off-street parking.
- 1.3 To ensure that on-street parking is not used as a substitute for off-street parking where provided.
- 1.4 To support the regional transport objectives and strategies that have been framed with commuters in mind and are aimed at encouraging the use of public transport.

2. ELIGIBILITY

- 2.1 Only residents of North Sydney who do not have access to off-street parking for their vehicles in accordance with Section 4 of this Policy may be issued with a resident parking permit.
- 2.2 The resident's vehicle must be registered to the resident's North Sydney residential address.
- 2.3 The vehicle cannot be a caravan, box trailer or boat trailer and must not exceed three tonnes.
- 2.4 Non-resident vehicle owners, tradespeople and hotel or guests are not eligible for a resident parking permit. Temporary permits for tradespeople may be provided separately on a weekly basis.

3. DEFINITIONS

- 3.1 Resident Parking Permit - a permit that exempts the vehicle noted on the permit, from the time limit shown on the parking control signs that designate the resident parking area.

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- 3.2 Visitor Parking Permits - exempt the bearer from time limits and/or meter parking fees for one day only in the parking area written on the front of the Permit where parking is signposted "Permit Holders Excepted".
 - 3.3 Household - as a single freestanding dwelling (dwelling house).
 - 3.4 Townhouses - are defined in the *North Sydney Local Environmental Plan (LEP)* as Attached Dwellings.
 - 3.5 Units - are defined in Council's LEP as Apartment Buildings.
 - 3.6 Duplex - means a single building containing only two dwellings, each dwelling attached to the other by a common wall or by the floor of one to the ceiling of the other.
 - 3.7 Mixed Use Zones (B4), Commercial Core Zones (B3), Special Use Zones (SP1 & SP2) and Neighbourhood Centre Zones (B1) - are defined in the LEP and areas are shown on Council's Zoning Maps.
 - 3.8 A Carer is defined as - someone who provides childcare, the act of caring for and supervising minor children OR someone who provides the care and support for their parent, partner, child, relative or friend who has a disability, is frail, aged or who has a chronic illness.
 - 3.9 A unit with three bedrooms must comprise three separate bedrooms, and the internal area of the unit must be a minimum of 100 m². The three bedroom unit must have received development consent by Council as a three bedroom unit and/or each bedroom must be a minimum of 7.5m². Applicants will be required to demonstrate compliance with this requirement.

4. PROVISIONS

- 4.1 Parking Zone A - includes Parking Areas 1, 2, 3, 4, 5, 6, 7, 8, 9, 13, 16, 20, 21, 23 and 27.
 - 4.1.1 Households/Boarding Houses/Duplexes/Semi-Detached - a maximum of two permits per household, boarding house, semi-detached household or each dwelling in a duplex will be issued, provided that there are two cars registered at the address and the property has no off-street parking. The maximum number of permits that may be issued will be reduced by the number of off-street car spaces available to the property.
 - 4.1.2 Units
 - 4.1.2.1 Strata title, company title units or units in non-strata residential flat buildings, outside of Mixed Use Zones (B4), Commercial Core Zones (B3), Special Use Zones (SP1 & SP2) and

Neighbourhood Centre Zones (B1), are entitled to a maximum of one permit per unit provided that there is a car registered to the unit and there is no off-street parking for the unit.

4.1.2.2 Units in Mixed Use Zones (B4), Commercial Core Zones (B3), Special Use Zones (SP1 & SP2) and Neighbourhood Centre Zones (B1) that received Development Approval before 30 June 1998 and/or an Occupation Certificate before 30 June 1999 will be eligible to apply for one resident parking permit provided that there is a car registered to the unit and there is no off-street parking for the unit.

4.1.2.3 Units in Mixed Use Zones (B4), Commercial Core Zones (B3), Special Use Zones (SP1 & SP2) and Neighbourhood Centre Zones (B1) that received Development Approval after 30 June 1998 and/or an Occupation Certificate after 30 June 1999 are not entitled to a resident parking permit.

4.1.3 Townhouses/Terraces - the entitlement to permits will be individually assessed by Council's Customer Service Centre in accordance with the following criteria:

4.1.3.1 Three bedroom townhouses/terraces are entitled to a maximum of two permits and two bedroom townhouses/terraces to one permit. The number of permits that may be issued will be reduced by the number of off-street car spaces available to each dwelling.

4.2 Parking Zone B - includes Parking Areas 10, 12, 19, 22, 28, 29 and 32.

4.2.1 Households/Boarding Houses/Duplexes/Semi-Detached - a maximum of three permits per household, boarding house, semi-detached household or each dwelling in a duplex will be issued, provided that there are three cars registered at the address and the property has no off-street parking. The maximum number of permits that may be issued will be reduced by the number of off-street car spaces available to the property.

4.2.2 Units

4.2.2.1 Strata title, company title units with three or more bedrooms or units with three or more bedrooms in non-strata residential flat buildings, outside of Mixed Use Zones (B4), Commercial Core Zones (B3), Special Use Zones (SP1 & SP2) and Neighbourhood Centre Zones (B1), are entitled to a maximum of two permits per unit provided that there are two cars registered to the unit with three or more bedrooms and there is no off-street parking for the unit. The maximum number of permits that may be issued will be reduced by the number of

off-street car spaces available to the property.

- 4.2.2.2 Strata title, company title units with less than three bedrooms or units with less than three bedrooms in non-strata residential flat buildings, outside of Mixed Use Zones (B4), Commercial Core Zones (B3), Special Use Zones (SP1 & SP2) and Neighbourhood Centre Zones (B1), are entitled to a maximum of one permit per unit provided that there is a car registered to the unit and there is no off-street parking for the unit.
- 4.2.2.3 Units in Mixed Use Zones (B4), Commercial Core Zones (B3), Special Use Zones (SP1 & SP2) and Neighbourhood Centre Zones (B1) that received Development Approval before 30 June 1998 and/or an Occupation Certificate before 30 June 1999 will be eligible to apply for one resident parking permit provided that there is a car registered to the unit and there is no off-street parking for the unit.
- 4.2.2.4 Units in Mixed Use Zones (B4), Commercial Core Zones (B3), Special Use Zones (SP1 & SP2) and Neighbourhood Centre Zones (B1) that received Development Approval after 30 June 1998 and/or an Occupation Certificate after 30 June 1999 are not entitled to a resident parking permit.
- 4.2.3 Townhouses/Terraces - the entitlement to permits will be individually assessed by Council's Customer Service Centre in accordance with the following criteria:
 - 4.2.3.1. Three bedroom townhouses/terraces are entitled to a maximum of three permits and two bedroom townhouses/terraces to two permits. The number of permits that may be issued will be reduced by the number of off-street car spaces available to each dwelling.
- 4.3 Parking Zone C - includes Parking Areas 11, 14, 15, 17, 18, 24, 25, 26, 30, 31 and 33.
 - 4.3.1 Households/Boarding Houses/Duplexes/Semi-Detached - a maximum of three permits per household, boarding house, semi-detached household or each dwelling in a duplex will be issued, provided that there are three cars registered at the address and the property has no off-street parking. The maximum number of permits that may be issued will be reduced by the number of off-street car spaces available to the property.
 - 4.3.2 Units
 - 4.3.2.1 Strata title, company title units or units in non-strata residential flat buildings, outside of Mixed Use Zones (B4), Commercial

Core Zones (B3), Special Use Zones (SP1 & SP2) and Neighbourhood Centre Zones (B1), are entitled to a maximum of two permits per unit provided that there are two cars registered to the unit and there is no off-street parking for the unit. The maximum number of permits that may be issued will be reduced by the number of off-street car spaces available to the property.

4.3.2.2 Units in Mixed Use Zones (B4), Commercial Core Zones (B3), Special Use Zones (SP1 & SP2) and Neighbourhood Centre Zones (B1) that received Development Approval before 30 June 1998 and/or an Occupation Certificate before 30 June 1999 will be eligible to apply for one resident parking permits provided that there is a car registered to the unit and there is no off-street parking for the unit.

4.3.2.3 Units in Mixed Use Zones (B4), Commercial Core Zones (B3), Special Use Zones (SP1 & SP2) and Neighbourhood Centre Zones (B1) that received Development Approval after 30 June 1998 and/or an Occupation Certificate after 30 June 1999 are not entitled to a resident parking permit.

4.3.3 Townhouses/Terraces - the entitlement to permits will be individually assessed by Council's Customer Service Centre in accordance with the following criteria:

4.3.3.1 Three bedroom townhouses/terraces are entitled to a maximum of three permits and two bedroom townhouses/terraces to two permits. The number of permits that may be issued will be reduced by the number of off-street car spaces available to each dwelling.

4.4 Shared Permit Arrangement - with effect from 7 September 2004, a shared permit arrangement is available. The entitlements set out in Sections 4.1, 4.2 and 4.3 above will remain the same. However, a single resident parking permit may be shared between two residents of the same dwelling, provided all other eligibility requirements are met.

4.5 Carer Permit Arrangement - a carer permit arrangement is available. The entitlements set out in Sections 4.1, 4.2 and 4.3 above will remain the same. However, a single resident parking permit, from within the existing residential entitlements, may be allocated to a Care provider who is giving care to a resident, provided all other eligibility requirements are met. The resident must provide written advice to Council stating they are prepared to allocate a parking permit to the Care provider from within their existing residential entitlement. Carer Permits may be issued as Shared Permits, as per Section 4.4.

4.6 Visitor Parking Permits - may be purchased from the Customer Service Centre by permanent residents of the North Sydney local government area. Each

residential property is entitled to 30 Visitor Parking Permits per year.

- 4.7 Renewal of Existing Permits - permit holders previously issued with one or two permits as at 1 August 2002 will continue to be entitled to renew existing permits, or transfer an existing permit to another person who resides at, and has a car registered to, the property, and provided that the property circumstances have not changed e.g. if a property is redeveloped parking provision will be subject to Council's *Development Control Plan* which includes car parking requirements.

Existing use rights are maintained for three months from the date of cancellation/expiry of previous permits. Applications for new permits after that period will be subject to the new Policy.

- 4.8 Transferral of Existing Permits - permit holders who move within the North Sydney local government area can transfer their permits to the new address subject to the following requirements:

Permit holders who move within the North Sydney local government area can transfer their current permit to the new address provided that:

- a) Regardless of which Parking Zone the "old" or "new" property is located in, the transferral of existing permits will be limited to the entitlements and provisions for Parking Zone A, as listed in Section 4.1.
 - b) The "new" property received development approval prior to 30 June 1998 and/or an Occupation Certificate prior to 30 June 1999 or was otherwise in existence before these dates in the case of dwellings in Mixed Use Zones (*B4*), Commercial Core Zones (*B3*), Special Use Zones (*SP1* & *SP2*) and Neighbourhood Centre Zones (*B1*). Note: dwellings in the above zones that received development approval after 30 June 1998 and/or an Occupation Certificate after 30 June 1999 are not entitled to a resident parking permit.
 - c) The transfer to a property that received development approval prior to June 1998 and/or an Occupation Certificate prior to 30 June 1999 or was otherwise in existence before these dates will not result in the number of permits at the new address to exceed the maximum of two permits for dwellings with no off-street parking and one permit for dwellings with one off-street car space.
 - d) Transfer of the permit to the new address occurs within three months of the permit's expiry date.
 - e) The "new" property will revert back to its previous resident parking permits entitlements when the "transferred" permit expires under this Policy or the resident moves to another property.
 - f) Permits cannot be transferred to dwellings which have two off-street car spaces.
- 4.9 Application Requirements - applicants for resident parking permits are to provide the necessary car registration information and proof of residential address as specified in Council's Application for a Resident Parking Permit

form. Applicants for a second resident parking permit for three bedroom units in Parking Zone B are to provide the necessary proof that the unit contains three bedrooms as specified in Council's Application for a Resident Parking Permit form.

Residents purchasing Visitor Parking Permits must abide by the conditions of use available on Council's website.

- 4.10 Fees - for resident parking permits will be in accordance with Council's *Fees and Charges Schedule*. The existing holder of a second permit will be entitled to renew it at the lower rate.
- 4.11 Interstate registered vehicles - vehicles registered in other states or territories are subject to compliance with the *Road Transport (Safety and Traffic Management) Act 1999* and the *Road Transport (Vehicle Registration) Regulation 1999*. Accordingly, applicants with vehicles registered interstate may be issued with a permit for a maximum of three months' duration subject to the provisions of the Policy. Further permits will not be issued for that vehicle when the original permit expires.

5. RESPONSIBILITY/ACCOUNTABILITY

- 5.1 Council's Traffic and Transport Operations Department is responsible for the provision and management of resident parking schemes.
- 5.2 Council's Customer Service Department is responsible for the processing of applications for resident parking permits.
- 5.3 Council's Rangers and Parking Services Department is responsible for the enforcement of parking controls in Resident Parking Scheme.
- 5.4 Council's (Internal) Resident Parking Review Panel is responsible for reviewing applications, which do not meet the eligibility criteria.

6. RELATED POLICIES/DOCUMENTS/LEGISLATION

The Policy should be read in conjunction with the following Council policies and documents:

- Car Share Policy
- Compliance and Enforcement Policy
- Fees and Charges Schedule
- Local Environmental Plan
- Development Control Plan
- Parking Management and Enforcement Policy

The Policy should be read in conjunction with the following documents/legislation:




- Road Transport (Vehicle Registration) Regulation 1999
- Road Transport (Safety and Traffic Management) Act 1999

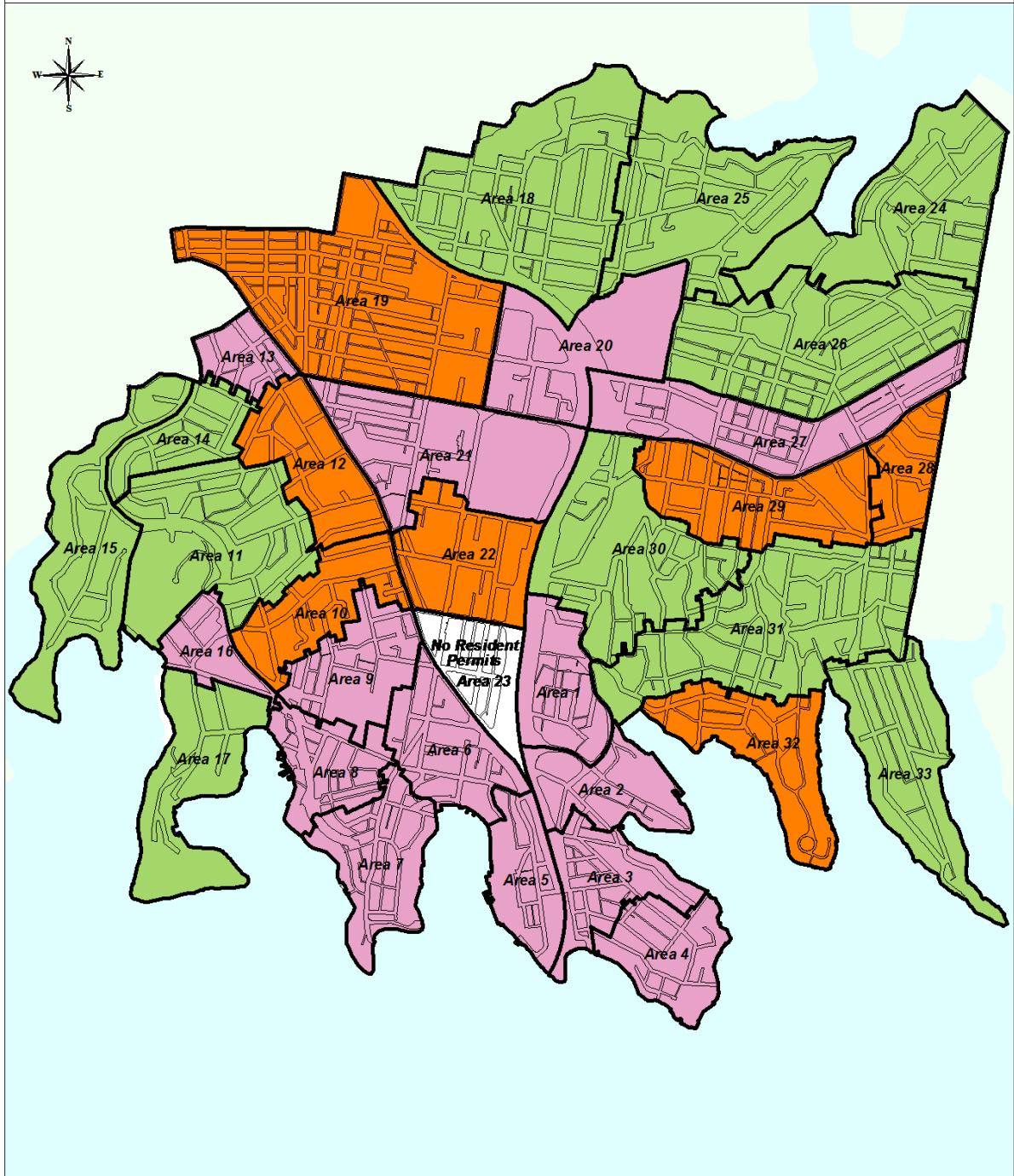
Version	Date Approved	Approved by	Resolution No.	Review Date
1	28 November 2005	Council	1041	2008/09
2	16 February 2009	Council	61	2012/13
3	18 February 2013	Council	61	2016/17
4	22 July 2014	Staff (minor edit ¹)	n/a	2016/17
5	25 June 2018	Council	214	2020/21

¹ Fee and charge removed so policy does not need to be updated annually.

Resident Parking Permit Zones

LEGEND

-  ZONE A
-  ZONE B
-  ZONE C



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