

## Summary of Actions Arising (SOA) 2024

This document is North Sydney Council's response to actions arising from Precinct Committee Minutes. On receipt of the minutes, actions are numbered and allocated to relevant Council Officers for response.

To effectively manage and provide clarity, all actions are allocated a status when reporting to Precinct Committees in response to their minutes. There are three categories:

- **Awaiting Response** - action allotted to Council Officer - response awaited.
- **Open/Ongoing** - action allocated to Council Officer, initial response provided. Matter ongoing and further response/update to be provided at later date.
- **Closed for Council** - Council either completed related works/tasks or has taken all reasonable steps within its power to resolve issue (for example when matter is beyond its jurisdiction). If the Precinct Committee feels Council can take further steps, they can request Council reopen action.

Questions or concerns re content of this document should be directed [precincts@northsydney.nsw.gov.au](mailto:precincts@northsydney.nsw.gov.au)

Month	Item	Actions	Council's Reply	Status
November	3	The half hour free parking is not available on the mobile parking app, it only brings up the pay option.	<p>A check of the App display has been completed. The intention of the 30 minutes free is to reward short term stays and therefore increase turn over to allow more people access. That is why stays longer than 30 minutes pay full price.</p> <p>At the meter it is 30 minutes for \$0 and then jumps to 45 minutes for \$3.38 because it is now full price. The 30 to 31 minute representation is an unfortunate display of PayStay but it is the only work around that enables equitable payment across the platforms. And that is the real cost of that minute when staying beyond the free 30 minutes.</p>	Closed for Council
	8.b.i.	To write a letter to Council, a letter to Transport for NSW and a letter to the Minister copying in the local Ministers on the Alfred Street North turnoff closure.	Milson Precinct to provide wording to CPC Chair for submission	Closed for Council
	8.v	What are the dates for Twilight food fair and why it didn't start in November as it traditionally does.	<p>This season started a little later than usual due to a few operational factors, including the North Sydney Festival shifting dates, additional work required around New Year's Eve due to the metro opening, and some weather concerns late last year. We understand Twilight is a much-loved event, and we appreciate your interest and support</p> <p>The dates for this season are:</p> <ul style="list-style-type: none"> <li>• Friday 31 January 2025</li> <li>• Friday 14 February 2025</li> <li>• Friday 28 February 2025</li> <li>• Friday 14 March 2025</li> <li>• Friday 28 March 2025</li> </ul>	Closed for Council

<b>October</b>	<b>6.i</b>	Publish Councillor names and contact details before bios and pictures available	Council were awaiting bios and pictures from all Councillors before publishing but following CPC's request names and contact details were published at <a href="http://www.northsydney.nsw.gov.au/councillors">www.northsydney.nsw.gov.au/councillors</a> on 23 October <b>Update:</b> Complete	Closed for Council
	<b>6.vi</b>	SC (NSC) to develop and circulate Closed for Council subcategories ahead of the next CPC meeting for approval	Subcategories were presented to CPC on 19 November 2024 and confirmed to trail. This trial will begin with the 2025 SOAs	Closed for Council
	<b>7.b.i</b>	That Council reports back with a copy of the business case showing the options considered (alternate providers and their commercial offers/benefits for North Sydney Council) Financial outcomes and benefits (and how they will be measured and realised) for North Sydney Council, the change management and communications strategy, the governance (including approvals and delegations) for the decision making process on the selection of the provider, commercial terms and execution of the contract	Presentation given in the meeting on 19 November 2024 and additional information in the meeting 18 February 2025	Open/Ongoing
	<b>7.b.i</b>	That Council detail what the plan is going forward for the parking meters and if there is a resident grace period that if being considered.	To be presented in the meeting on 19 November 2024	Open/Ongoing
	<b>7.b.ii</b>	CPC supports Milson Precinct's concerns on the impacts of this DA on the community and the use of the harbour in Careening Cove; requesting that NSC take a firm position on this DA and seek clarification from the design architects that they are responsible for the design and technical aspects of the DA.	Motion passed on the relevant Officer	Open/Ongoing

<b>August</b>	<b>3</b>	SC (NSC) to provide an update on upgrades to IT infrastructure in Hutley Hall and Ros Crichton Pavilion (you can only hear the speaker on the mic, or you can only hear the community).	Council's Chief Information Officer provided the update that the installation of the projector and screen in Hutley Hall, as well as the upgrade of the videoconferencing system in Ros Crichton have been completed. A project recently commenced is migrating off Skype for Business onto Microsoft Teams by the end of the calendar year	Open/Ongoing
		SC (NSC) to provide update to JB (Bay) on letter written to GM about nearby tree	Email received 11 July 2024 to the council@ inbox. Reply sent to Mr Murray on 14 August 2024 from Council's Tree Management Officer	Closed for Council
		Organisational structure to be broken down so that it is more visible	Meeting slides on the organisational structure have been updated to improve visibility and sent out with the meeting minute 23/08/2024	Closed for Council
		Update Council's website so that when making a request to speak at a Council Meetings one form can be filled allowing the speaker to speak on multiple issues, rather than filling out the same form multiple times.	Request sent to Council's Manager Council & Committee Services, who responded that "often we get a large number of requests to address Council. Having each request in a single form helps us to keep track of them."  Council's Service Unit Manager Corporate Governance commented, the topic is the important element, and we don't really want to encourage speakers to speak on topics unless they truly have something to add to the discussion in a Council meeting environment. We are looking for quality discussion on topics that mean something to the speaker – and that is why the form is designed around applying to speak on individual items.	Closed for Council
	<b>6</b>	That the following resolutions be used for submission to the WHT project, North Sydney Council, Cr. Godfrey Santor and TfNSW John Graham	Noted and submission sent	Closed for Council

	<b>6</b>	That TfNSW make the roof space of the ventilation building available for public use and recreation accessible from Ernest Street and that the ventilation shaft be filtered.	Noted and added to the submission	Closed for Council
	<b>6</b>	That the E517 project developer needs to provide an audit of the usable space so we can hold TfNSW accountable.	Noted and added to the submission	Closed for Council
	<b>9.iv.</b>	That Council help and act on behalf of residents affected by WFU/WHT and liase with Stephanie Wiseman for information and photos.	Images shared with Council's Public Projects Traffic Engineering Officer who attended the Plateau Precinct meeting that month.	Open/Ongoing
<b>June</b>	<b>5</b>	The Infrastructure Subcommittee be established and report regularly to the CPC and that CPC approach Paul Forward to join the subcommittee	The subcommittee has been established with members from Bay, Parks, The Plateau, Anzac Park and Neutral Precinct. Paul Forward has been approached about joining the subcommittee	Closed for Council
	<b>6.c</b>	SC (NSC) requests precincts consider solutions in managing generic email logins, particularly for precincts that have smaller committees	Council is awaiting responses from precinct members	Awaiting Response
	<b>6.c</b>	That the intent of the CPC is to wrap up the Precinct System Review.	Noted by Community Engagement Specialist and Service Unit Manager, Customer and Communications. Community Engagement Specialist to report decision of August meeting to the new Council.	Closed for Council
	<b>6.c</b>	That an agenda item be added to the next CPC meeting to go through what is remaining from the Review System to discuss what is still left. What to not take further and what to finish off.	Item added to the next CPC meeting agenda on 13 August	Closed for Council

	<b>7.b.ii</b>	In light of the issues raised by Milson Precinct, we ask that the Council investigate the Councillor Code of Conduct to include Social Media using the Model Social Media Policy 2022 from the NSW Office of Local Government as a starting point.	Social Media Policy developed off of Model Social Media Policy 2022 from the NSW Office of Local Government and presented to Council at 22 July 2024 Council Meeting. Council resolved to put the draft Social Media Policy out for 45 day public exhibition. Exhibition started 25/7/2024 and will close 8/9/2024.	Closed for Council
	<b>7.b.iii</b>	That the next CPC meeting be moved forward one week to make the next meeting 13 August	Room booked for meeting to be held on 13 August	Closed for Council
<b>April</b>	<b>5</b>	Form a subcommittee of the CPC that could coordinate WHT responses and report back to us before a Q&A session with the WHT team. SM will write some terms of reference and distribute them.	The subcommittee has been established with members from Bay, Parks, The Plateau, Anzac Park and Neutral Precinct	Closed for Council
	<b>6.a</b>	<b>Attendance Lists:</b> SC (NSC) to provide Precincts with a soft copy Attendance Sheet to fill out	SC (NSC) looking into digital options but soft copy attendance sheet can be sent out upon request	Open/Ongoing
	<b>6.d</b>	<b>Precinct System Review recommendations – progress update:</b> Review Governance and Code of Conduct in Precinct System Review before undertaking Office Bearer training	Noted by Council’s Community Engagement Specialist and later the Service Unit Manager, Customer and Communications	Closed for Council
	<b>7.b.i</b>	Motion of thanks to Therese Cole for speaking to the CPC Passed Unanimously	CPC’s thanks passed on to Therese Coles by the Community Engagement Specialist	Closed for Council
<b>February</b>	7.a.i	That Clean Up Australia website be added to the next Precinct eNews	Included in two editions of Precinct eNews: <ul style="list-style-type: none"> <li>• 23 – 29 February</li> <li>• 1 – 7 March</li> </ul>	Closed for Council