

10.9. Revised 2023 Meeting Schedule

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ENDORSED BY: Shane Sullivan, Executive Manager Governance

ATTACHMENTS: Nil

PURPOSE:

To propose revised Ordinary Council meeting dates for April 2023 and June 2023.

EXECUTIVE SUMMARY:

At its meeting on 27 June 2022, Council adopted a meeting schedule for the balance of 2022 and all of 2023.

The adopted schedule allowed for one Council meeting in April on Monday, 24 April 2023 due to Easter. Due to changed circumstances it is now recommended that the April Ordinary Council Meeting date be revised to Wednesday, 26 April 2023.

Two meetings were scheduled in June, on Tuesday 13 June 2023 (due to Monday 12 June being a public holiday) and Monday 26 June 2023. The published date of the Australian Local Government Conference now means the June meeting dates are recommended to be Monday, 5 June 2023 and Monday, 26 June 2023.

FINANCIAL IMPLICATIONS:

There are no financial implications arising from this report as it does not result in any additional meetings. The timing of the June meetings will have some resource impacts in preparing the business papers but this can be managed within existing resources.

RECOMMENDATION:

- 1. THAT** Council resolve that the Ordinary Council Meeting currently scheduled for Monday, 24 April 2023 be conducted on Wednesday, 26 April 2023.
- 2. THAT** Council resolve that the Ordinary Council Meeting currently scheduled for Tuesday, 13 June 2023 be conducted on Monday, 5 June 2023.

LINK TO COMMUNITY STRATEGIC PLAN

The relationship with the Community Strategic Plan is as follows:

- 5. Our Civic Leadership
- 5.3 Community is informed and consulted

BACKGROUND

At its meeting on 27 June 2022, Council resolved in part:

2. THAT Council adopts the attached Council Meeting schedule for 2022 and 2023, and that a further report be provided to Council in September 2023 for the purpose of determining Council Meeting dates for 2024.

CONSULTATION REQUIREMENTS

Community engagement is not required.

DETAIL

April Meeting dates

As Easter this year falls between Friday 14 to Monday 17 April, the adopted schedule provided for one Council meeting during the month, on Monday 24 April.

The draft 2024 Budget report is scheduled to be reported to Council at its April meeting. To allow information that will inform the Budget report to be provided to Councillors at this meeting and because the Anzac Day holiday is on Tuesday 25 April, it is proposed that the April Council meeting be rescheduled to **Wednesday 26 April**.

To support this revised Council meeting date, the Councillor Briefing on the Budget scheduled for Monday 3 April would be moved to **Tuesday 11 April**.

If these changes are adopted, the revised April meeting schedule would be as follows:

Date	Revised schedule
Wednesday, 5 April	NSLPP
Monday, 10 April	Public Holiday (Easter Monday)
Tuesday, 11 April	Briefings
Monday, 17 April	Briefings
Friday, 21 April	Traffic Committee
Wednesday, 26 April	Council Meeting
Friday, 28 April	ARIC

June Meeting dates

When the 2023 meeting schedule was adopted in June 2022, it was understood that the Australian Local Government Conference (National General Assembly) would be held in the week of 19 June 2023.

The National General Assembly will be held between 13 to 16 June in Canberra and currently five Councillors are booked to attend.

Therefore it is proposed that the June meeting schedule be revised, as follows:

Date	Revised schedule
Monday, 5 June	Council Meeting
Tuesday 6 June	Briefings
Wednesday, 7 June	NSLPP
Friday, 9 June	Traffic Committee
Monday, 12 June	Public Holiday
Tuesday, 13 June	No meeting (ALGA Conference)
Monday, 19 June	Briefings
Monday, 26 June	Council Meeting

Because there are five Mondays in May this means there will still be a two week gap between the Council meeting of 22 May 2023 and 5 June 2023.