

**Report to General Manager**

Attachments:

1. 2018/19 Review Matrix
 2. Annual and Financial Reports 2018/19
-

SUBJECT: North Sydney Men's Shed – 2018/19 Review of the Joint Strategic Plan**AUTHOR:** Martin Ellis, Director, Community and Library Services**EXECUTIVE SUMMARY:**

The Men's Shed operates on a small budget which has been balanced for the year, resulting in a \$31 surplus.

The inaugural Men's Shed Annual Report is provided with this report.

Throughout the year the Shed participated in many joint projects with Council and with local Child Care Centres, as well as directly with the community.

This year the Shed Constitution was revised, addressing the use of proxies, distribution of agendas by email and a less onerous quorum necessary for an AGM.

FINANCIAL IMPLICATIONS:

Council leases the Shed on a peppercorn basis to the Association and maintains the building; tools and equipment maintenance is provided by the men until the tool or piece of equipment is considered at the end of its life. In 2018/19 Council provided a contribution of \$4,291 towards tool and equipment replacement.

RECOMMENDATION:

1. THAT the report on the North Sydney Men's Shed – 2018/19 Review of the Joint Strategic Plan be received.

LINK TO COMMUNITY STRATEGIC PLAN

The relationship with the Community Strategic Plan is as follows:

Direction: 4. Our Social Vitality

Outcome: 4.1 North Sydney is connected, inclusive, healthy and safe
4.3 North Sydney supports lifelong learning

BACKGROUND

Community Centre, Art Centres, Men's Shed and Museums' Joint Strategic Plans are renewed generally once every three years and reported on annually to Council. They are needed for and form part of the schedules for the leases Council has with the entities managing these facilities. It is not always possible to meet this cycle precisely as the Plans, if they are to be robust, will include the Centres' own Strategic Plans which are developed following wide consultation. The limited resources of the volunteer Boards and the pressure arising naturally from the day to day operations of the Centres constrains them from meeting too tight a schedule.

CONSULTATION REQUIREMENTS

Community engagement will be undertaken in accordance with Council's Community Engagement Protocol.

SUSTAINABILITY STATEMENT

The sustainability implications were considered and reported on during the initiation phase of this project.

DETAIL

The Year in Review

The Men's Shed operates on a small budget which has been balanced for the year, resulting in a \$31 surplus. 2018/19 end-of-year accounts show a fall in assets of \$44,334. This has arisen following an audit of ownership of Shed tools and equipment, most of this class of asset having been found to belong to Council rather than to the Shed.

The inaugural Men's Shed Annual Report is provided here. It is witty and engaging and will reward the reader. The Shed's Open Day 2019 was a success, drawing attendances from residents who had not been before.

Throughout the year the Shed participated in many joint projects with Council (for example White Ribbon Day) and with local Child Care Centres (who maintain the Street Libraries built by the Shed), as well as directly with the community.

This year the Shed Constitution was revised, addressing the use of proxies, distribution of agendas by email and a less onerous quorum necessary for an AGM. In 2019 the author of this report was an invited guest at the AGM to speak about the purposes of the Joint Strategic Plan. The initiative was endorsed at the meeting.

Attachment 1

North Sydney Men's Shed**Review of the Joint Strategic Plan 2018-19**

MANAGEMENT OBJECTIVES	Complies?
<ul style="list-style-type: none"> to manage the centre for community use in accordance with the North Sydney Men's Shed Strategic Plan 2019-21 	Yes
<ul style="list-style-type: none"> to manage the centre in accordance with the overall objectives of Council's Community Strategic Plan 	Yes
<ul style="list-style-type: none"> to manage the centre in accordance with the aims and objectives of Council's Community Centres Policy 	Yes
<ul style="list-style-type: none"> to provide and maintain a high-quality community facility which meets the needs of the local and wider community 	Yes
<ul style="list-style-type: none"> to cater for people with disabilities within the physical constraints of the centre 	Yes
<ul style="list-style-type: none"> to provide for member safety 	Yes
<ul style="list-style-type: none"> to ensure the Strategic Plan is flexible and able to evolve with changing community attitudes 	Yes

Attachment 1

North Sydney Men's Shed**Review of the Joint Strategic Plan 2018-19**

Specific Goals
a) Further joint projects with Council (e.g. Lost Bird Found; Community Libraries; White Ribbon) Result: See Section 3 of Annual Report
b) Continuing support for the Sustainability Centre at the Coal Loader Result: See Section 4 of Annual Report
c) Continuing interaction with local community members e.g. "Ned and his Titanic"; sundry furniture repairs for the public, engaging the community and providing positive feedback for the Shed and Council Result: See Section 4 of Annual Report
d) Maintain a safe, relaxed and harmonious environment for all members Result: See Section 1 of Annual Report
e) Enter into a Joint Strategic Plan with North Sydney Council Result: Agreed by the members after an address by Mr Martin Ellis at our AGM
f) Manage numbers attending on any given day Result: We are working within our capacity to accommodate and oversee current daily attendances
g) Utilise the joint Strategic Plan to build relations with Council staff such as the Access and Inclusion Co-ordinator to address any member issues that arise Result: We are in close contact via phone and/or email with the Access and Inclusion Coordinator

Attachment 1

North Sydney Men's Shed**Review of the Joint Strategic Plan 2018-19**

NOTES ON FINANCES			
Donations in Kind	NSC	Other	
	\$4,291		
Turnover	Year	Income	Expenditure
	2017/18	\$5,148	\$4,206
	2018/19	\$3,830	\$3,799
Sustainability	Year	Result	Reserves (Equity)
	2017/18	\$942 surplus	\$61,821*
	2018/19	\$31 surplus	\$17,487

*During the year the Treasurer undertook an inspection of the Shed's equipment and created a schedule of which belong to the shed, and those which are owned by Council and loaned to the Shed. There was consequently a substantial reduction in the Shed's fixed assets (machinery and equipment) over previous years.



North Sydney Men's Shed Inc. Annual Report 2018/19

1. General

North Sydney Men's Shed (the Shed), situated at 14 Russell St Wollstonecraft, provides a social environment where men can meet, enjoy refreshments and conversation, and work with wood or metal. Members generally work on their own projects (or not as the mood takes them) and occasionally will be asked to contribute to group projects, of the sort described below.

All members are fully trained on any equipment they wish to use by one of four Supervisors who take responsibility for opening and closing the Shed, and for the safety and behaviour of members. A strong emphasis is placed on the creation and maintenance of a safe and harmonious environment.

The Shed is strongly supported by North Sydney Council who lease the Shed at a peppercorn rent, and cover our occupation overheads. Otherwise the Shed is self-supporting, with income from membership fees and payments for work covering the costs of working and refreshment consumables, and small equipment repairs and upgrades. The Financial Statements for 2018/19 are attached.

2. New Members

Two new members were admitted in 2018/19:

Geoff Symonds - Geoff is a retired anaesthetist who came to the Shed with no woodworking knowledge or skills. With training and encouragement he has just completed a large cabinet (90 x 90 cm) with double doors and shelves.

Bob Somerville - Bob has retired from running his own business which specialised in the manufacture and repair of harps and similar stringed instruments. He is currently building a harp which he will donate to a secondary school in Gaza.

3. Projects in Collaboration with Council

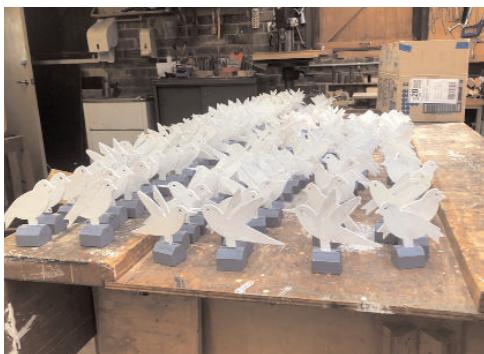
The Shed has produced a number of products at the request of Council. Council pay for the materials involved and the Shed donates its labour at no cost, seeing these projects as an expression of our gratitude for Council's ongoing support.

3 (a) Community Libraries.

The Shed manufactured four libraries as illustrated and supplied them mounted on pointed posts for installing in a garden style environment.



Community libraries awaiting stands



This is what 200 Lost Birds look like before

3 (b) Lost Bird Found Project

The Shed manufactured 200 birds with wooden bases, finished in white primer, which were then supplied to Council for painting and distribution.



..... and after decoration



A few planks and brackets

3 (c) White Ribbon Project

The Shed at Council's request purchased sufficient wood and paint to manufacture two White Ribbon garden bed frames to be installed along the entrance to Council chambers for White Ribbon Day in October. 30 metres of timber and 36 brackets made up the finished product which was painted white.



..... become White Ribbon garden bed frames

4. Projects for Members of our Community

The Shed has frequent contact with community members who want us to make or repair an item. Commonly it is simply a drawer or chair, often from an age pensioner, and our fee is usually a packet of biscuits to augment the refreshment facilities. Some of the more unusual items were:

4 (a) Trestle Table for Waverton Hub

The Hub provided hardwood and asked us to manufacture a trestle table for use at their functions. We were happy to oblige and a packet of biscuits duly changed hands,

4 (b) Child Stands for the Coal Loader Centre for Sustainability

The Shed was approached by Coal Loader staff who asked if we could manufacture two stands suitable for children to work on the allotments facilities at the Sustainability Centre. We supplied two and also repaired and refurbished some (heritage listed vintage) chairs.



Ned briefs Ted on the design requirements

4. (c) Ned's Ship's Wheel

Young Ned had a cubby house which he wanted to turn into a ship by installing a ship's wheel for steering purposes. His mum brought him along and after his careful briefing of Ted, our President, we were able to

make a ship's wheel. He was so pleased with our work he later brought his (wooden) chainsaw in for repair.

Currently we are fixing up his tricycle which he broke recently.

We think we will develop a long-standing relationship with Ned!



Tricycle good as new



Acceptance testing

5. Members' Projects

Shed members largely pursue their own interests and projects, some of the more interesting ones being:



Workbench - Alf Zawadski



Cupboard - Geoff Symonds



Coffee Table - Bill Howard



King size bed - Allen Dodd

Greatest of All Time

And what has to be the most unusual project ever undertaken at the Shed, a Cervix Dilation gauge which was produced to assist in the training of midwives. We believe there is nothing more to be said about this.



Cervix Dilation Gauge - Bill Howard

6. Equipment Matters.

6 (a) New bandsaw

After our bandsaw broke down and was unrepairable due to its age (it was a foundation member of the Shed) Council very kindly replaced it with a new model which is working well and is a big improvement on the vintage model. We are grateful to Council for their generous and prompt support.

6 (b) Drop saw Upgrade and Donation

Council had bought us a new Drop saw some time ago which we had not had time to install due to the need for installing new dust extraction equipment. We were able to complete that this year and we donated the old saw, which is in good order, to the emerging Men's Shed at Greenway, Kirribilli, who responded by giving the Shed a batch of high quality timber which had been donated to them.

6 (c) Dust Extraction Systems

Our dust extraction systems had not been serviced for some years and signs of wood-dust thrombosis were creeping in. Earlier this year we closed the Shed down for a couple of days, completely stripped both major systems down and cleared out ten years worth of accumulated dust.

Not a pleasant job but we are now enjoying the fruits of that labour.

7. Summary



Members and Guests at Open Day 2019

In summary, we have had a busy but rewarding and entertaining year. We took part in a presentation for the Senior's Week Expo launch and held an Open Day at the Shed which was very well attended and received.

We will repeat that in 2020 and look forward to an equally rewarding and entertaining year to come.

Appendix A: Financial Report 2018-19

North Sydney Men's Shed Inc.**Financial Report 2018-19 (1)****Statement of profit and loss**

	2018-19	2017-18
	\$	\$
<u>Income</u>		
Membership Subscriptions	2,165	3,350
Sales	1,470	1,737
Donations and function receipts	<u>195</u>	<u>360</u>
Total Income	\$3,830	\$5,148
<u>Expenditure</u>		
Workshop hardware (2)	1,646	1,923
Parts & repairs for tools & machinery	439	-
Food, cleaning and amenities	983	1,346
Sundries, stationery, postage	82	-
Statutory compliance, Insurance, rent	649	216
NSW Department of Fair Trading (2)	-	45
Total Expenditure	<u>\$3,799</u>	<u>\$4,206</u>
<u>Gross operating margin</u>	\$31	\$942
Extraordinary capital items		
Re-valuation of machinery, equipment (3)	<u>-44,364</u>	<u>nil</u>
<u>Net profit/ loss</u>	<u>-\$44,333</u>	<u>\$942</u>
Capital Expenditure		
Purchase of tools and machinery (4)	\$602	

North Sydney Men's Shed Inc.**Financial Report 2018-19****Balance Sheet**

	2018-19	2017-18
	\$	\$
Assets		
Cash at Bank	11,162	11,735
Petty Cash	87	86
Pre-existing machinery tools & equipment (5)	5,636	50,000
New machinery tools & equipment_	<u>602</u>	<u>na</u>
Total Assets	\$17,487	\$61,821
Liabilities		
Current liabilities (6)	240	nil
Non-current liabilities	<u>-</u>	<u>-</u>
Total Liabilities	<u>240</u>	<u>nil</u>
Net Assets	\$17,487	\$61,821
Members Equity comprised of		
- Retained earnings	<u>17,247</u>	<u>61,821</u>
Total Members Equity	\$17,487	\$61,821

North Sydney Men's Shed Inc.**Financial Report 2018-19****Notes to these accounts**

- (1) These accounts are prepared on a cash basis for the period 1/7/2018 to 30/6/2019
- (2) For clarity, expenditure on workshop hardware, and parts & repairs for machinery and equipment have been identified separately. Payments to NSW Fair Trading are included in 'Statutory compliance, insurance, rent'.
- (3) Past financial statements included a valuation of machinery, equipment and tools which was a historical, unattributed, overall estimate of all items held on the premises of the North Sydney Men's Shed. During the past year an inventory of all machinery equipment and tools has been prepared that describes all the significant items of machinery, equipment and tools. Ownership of items of machinery has been clarified with North Sydney Council and a value applied to items that are the property of North Sydney Men's Shed Inc. Items of machinery which have been provided by North Sydney Council for the benefit of members and which remain the property of North Sydney Council have been valued for the purposes of insurance but are not included as assets of North Sydney Men's Shed Inc.

As a consequence of this valuation process it is necessary to include in the statement of profit and loss an amount for revaluation of machinery and equipment that is the difference between the prior estimated value of machinery and equipment and the current updated valuation. This is a non-cash adjustment that does not affect the cash position of the business.

- (4) Expenditure on purchase of tools and machinery is treated as a capital expense and accordingly is excluded from the calculation of net profit. Items purchased include a random orbital sander, dust vacuum and internet router.
- (5) No provision is made in these accounts for depreciation of machinery, equipment and tools owned by North Sydney Men's Shed Inc. Pre-existing items have been valued at their individual estimated market price in used condition. New items of equipment are included at their cost of acquisition. In future, periodic adjustments to the value of machinery, equipment and tools will be required as items deteriorate or are superseded, replaced or discarded.
- (6) Current liabilities comprise the refund of annual subscription amounts as a result of decisions not to accept two membership applications. Refund cheques that were mailed to the relevant parties are yet to be presented to the bank.

In the opinion of the Office Bearers of the North Sydney Men's Shed Inc. this financial report presents a true and fair view of the financial position at 30 June 2019 and its performance for the financial year ended on that date.



Ted Day (President)

Date: 26/9/19



Garry Goucher (Treasurer)