

**Report to General Manager**

Attachments:

1. Review Matrix
2. TKC Annual Report 2018-19
3. Financial Statements for the Year Ended 30 June 2019

SUBJECT: The Kirribilli Centre – Review of the Joint Strategic Plan 2018-19**AUTHOR:** Martin Ellis, Director, Community and Library Services**EXECUTIVE SUMMARY:**

The Kirribilli Centre's (TKC's) Annual Report 2018-19 is presented here in fulfilment of the objectives of the Joint Strategic Plan 2017-19.

Financial management continues to be the Centre's main challenge due to winding down of the Commonwealth-funded Carers' program, although this has been extended for a third time, until 31 May 2020. The Commonwealth Grant in the year under review was \$260,614. Since the service began in 2008 the Centre has attracted 876 carers, with 233 carers currently active. Under the circumstances the Centre has been offering education and capacity building for the carers rather than purely respite activities.

A secondary challenge is the foreshadowed departure of TKC's tenant in the Centre in the Park (Forsyth Park) and the loss of income that may deliver.

In the year under review the whole-of-Centre expenditure decreased by \$143,000 without perceptible drop services, an outstanding achievement. Highlights include:

- The Centre is governed by an experienced Board with Co-Chairs Janet Gilbert and Jenny Rollo providing sound guidance to the Manager Carl Piraino.
- The famous twice monthly Kirribilli markets provided the community with 215 stalls on each occasion. This is the Centre's principle source of funding.
- Children's use of the Centre is significant with playgroups, Wednesday story-time and the inaugural Kids Festival.
- The Centre continues to host groups, clubs, and provides adult education classes, as well as an events program. Yoga and Pilates are particularly strong, with 2,764 occasions of service and seven classes throughout the week. Wellbeing for Seniors (strength and balance classes) and the Mum and Bubs program, for mothers "doing it tough" sponsored by Norths, are two highly successful programs of note.
- Room Hire income this year increased \$28,000.
- The Centre's strategic partnership with NSW TAFE wound up this year due to insurance issues that could not be resolved. A strategic relationship with local cafes however has replaced the service for visitors to the Centre from a culinary if not a student capacity building point of view.

FINANCIAL IMPLICATIONS:

Council's cash contribution to the Centre in 2018/19 was \$56,655. The Centre building at 16-18 Fitzroy Street, Kirribilli, the Centre in the (Forsyth) Park and the Markets site at Bradfield Park Central are all provided to TKC at no cost.

RECOMMENDATION:

1. THAT the Kirribilli Centre – Review of the Joint Strategic Plan 2018-19 report be received.

LINK TO COMMUNITY STRATEGIC PLAN

The relationship with the Community Strategic Plan is as follows:

- Direction: 4. Our Social Vitality
- Outcome: 4.1 North Sydney is connected, inclusive, healthy and safe
4.2 North Sydney is creative and home to popular events

BACKGROUND

Kirribilli Centre is Council's only community centre east of the Warringah Expressway. Its significant markets (General and Art and Craft), that occur twice monthly, are regarded as one of the principal markets for international visitors to Sydney. The Centre has long had a focus on community connectedness with strong relations with residents of Greenway Housing Estate.

The Centre is not-for-profit, has a Volunteer Board and strong volunteer involvement. It shares a Joint Plan of Management (JPoM) with Council that is now in its 18th year. Council's support for the Centre is through a lease, maintenance and cash donation. The Joint Plan of Management is reviewed annually and informs Council's consideration of the estimates for the following year.

The Centre has delivered service through two buildings (Centre in the Park [at Forsyth Park] and its main premises in Fitzroy Street, Kirribilli) over many years. It also occupies the garage in Bradfield Park Community Centre which is used as essential storage for the markets.

CONSULTATION REQUIREMENTS

Community engagement will be undertaken in accordance with Council's Community Engagement Protocol.

SUSTAINABILITY STATEMENT

The sustainability implications were considered and reported on during the initiation phase of this project.

DETAIL

The Centre continued to host groups and clubs: music, knitting, Chinese Seniors, bridge, walking, film, book and art as well as services: library, storytelling, legal, financial, counselling and JPs. Classes included yoga, baby massage, wellbeing for seniors, meditation, tai chi, pregnancy yoga and Pilates. Events included annual Playgroup morning tea, Seniors Week luncheon and Sunset Concerts.

A matrix of compliance, outcomes, and financial performance is provided with this report as Attachment 1.

Attachment 1

The Kirribilli Centre: Review of the Joint Strategic Plan 2018-19

MANAGEMENT OBJECTIVES	Complies?	Comments by the Centre
<ul style="list-style-type: none"> to manage the centre for community use in accordance with the overall objectives of the Community Strategic Plan 	Yes	<p>The Kirribilli Neighbourhood Centre is managed in line with Strategic Plan. We have a number of community groups and are always encouraging groups to use the wonderful space here at the centre. With the end to the carers program, we made a commitment to support carers through a peer support program.</p>
<ul style="list-style-type: none"> to manage the centre in accordance with the Kirribilli Centre Strategic Plan 2017-2021 		<p>The Centre is managed in line with the Strategic Plan and is monitored by the Board.</p>
<ul style="list-style-type: none"> to manage the centre in accordance with the aims and objectives of Council's Community Centres Policy 	Yes	<p>The centre works in accordance to the Joint Plan of Management and works to ensure that we are in line with Council Community Centre Policies.</p>
<ul style="list-style-type: none"> to provide and maintain a high-quality community centre which meets the needs of the local and wider community 	Yes	<p>We support and encourage individuals and groups to talk to us about ideas they have or activities they may wish to see here at the centre. We have a newsletter where locals are encouraged to contribute. In the coming year the centre would like to establish an editorial committee for the newsletter with representative form the community.</p>
<ul style="list-style-type: none"> to cater for people with disabilities within the physical constraints of the centre 	Yes	<p>All our programs are opened to all individuals. The centre will endeavour to provide or look for the most appropriate support to enable all to engage with programs at the Kirribilli Centre.</p>
<ul style="list-style-type: none"> to provide for public safety 	Yes	<p>The centre has two WHS officers. All WHS issues are reported and documented as part of the GM board report.</p>
<ul style="list-style-type: none"> to ensure the Plan of Management is flexible and able to evolve with changing community attitudes 	Yes	<p>The Kirribilli Centre continues to engage with centre users to ensure that we provide services that meet the community needs.</p>
<ul style="list-style-type: none"> to be prepared to look beyond the Centre's immediate locality, through maximising existing resources, to enable delivery of outreach services where appropriate and needed 	Yes	<p>The Carers program operated across to other local LGA's. We are developing the Volunteer Carers Peer Support program to operate in the same areas.</p>

Attachment 1

The Kirribilli Centre: Review of the Joint Strategic Plan 2018-19

Specific Goals	Achieved?	Comments by the Centre
<p>Key Result Area 1: Governance & Executive Leadership</p> <p>Strategic Objective 1: To oversee a successful and financially sustainable community enterprise through strong leadership and sound governance practice.</p> <p>Key initiatives include:</p> <ul style="list-style-type: none"> • developing and monitoring a budget outlook that is responsive to a range of funding scenarios • maintaining a sound policy framework. • maintaining a Board with the appropriate skill mix 	Ongoing	<p>the Kirribilli Centre has sound financial systems which are overseen by the GM and the Board through the Treasurer.</p> <p>We continue to look for alternative sources of funding and where appropriate apply for grants including one off grants.</p> <p>We have an ongoing process of policy review.</p> <p>This year we welcomed 4 new Board members. We continue to ensure that there is a diverse mix of skills on our board.</p> <p>the Board was provided with three training opportunities this year. A governance training, a funding workshop and a Strategic Planning workshop.</p>
<p>Key Result Area 2: Organisational Development and Partnerships</p> <p>Strategic Objective 2: To ensure The Kirribilli Centre is widely recognised as a sound and responsive community centre that is working collaboratively with a range of community partners.</p> <p>Key initiatives include:</p> <ul style="list-style-type: none"> • developing a more comprehensive understanding of the needs of Centre users and key local population groups • producing and implementing a targeted promotions and marketing strategy • collaborating on a range of partnerships in the Kirribilli community 	ongoing	<p>Over the past year the centre has continued to work and collaborate with North Sydney and Crows Nest Community Centres.</p> <p>The centre has developed strong links with Carers NSW and the Australian College of Applied Psychology (ACAP)ACAP have provided some of the training programs utilising final year students for the Carers Program.</p> <p>We have increased our social media presence and have an increase in both our Facebook and Instagram accounts.</p> <p>We also promote through our Friends of Kirribilli Centre, an initiative we started last year.</p> <p>We continue to work well with the local business community.</p> <p>The Kirribilli Centre produces a six-monthly brochure and now also produces a newsletter 4 times per year.</p>

Attachment 1

The Kirribilli Centre: Review of the Joint Strategic Plan 2018-19

<p>Key Result Area 3: Program and Product Development</p> <p>Strategic Objective 3: To maintain and expand a range of programs that are attractive to and meet the needs of the community.</p> <p>Key initiatives include:</p> <ul style="list-style-type: none"> • building further capacity in the three key revenue streams (Kirribilli Markets, room hire, classes) • maintain and expand programs to meet the community needs e.g. “Being Mums Program”, Grandparents’ Playgroup, support groups, people living with mental health issues (C.R.E.A.T.E.) • running a range of well attended annual, periodic and one-off community events • developing a fourth revenue stream including considering partnerships • implementing strategies to address identified, hidden social issues. 	<p>Yes</p>	<p>> The Kirribilli markets revenue continues to remain stable. However after consultation with most of our stall holders the centre has made the decision to increase stall holder fees in 2020. We saw an approx. 12% increase in room hire revenue, whilst programming remains stable.</p> <p>> Being mums continues to be very popular and with the support of North Sydney Council and Club Norths we have run this program twice.</p> <p>> This year we provided 4 children one-off events including 2 cooking making events, a fair day and a picnic day with a bouncing castle.</p> <p>> The Kirribilli Centre has purchased new toy for the toy shed replacing some of the worn out toys.</p> <p>> We established a seniors well-being program with an initial grant from North Sydney Council. This has proven to be so popular that we are now into our third 10 week program. The demand for this is so high that we have scheduled it in for next year’s programs.</p> <p>> Our Seniors week lunch was attended by 80+ people and was opened by the Mayor.</p> <p>> We have established a volunteer peer support program for carers looking after individuals with a mental health issues. We have also provided appropriate training to these volunteers and the centre will continue to support through training and resourcing.</p> <p>> The Kirribilli Centre has test and will begin a new full cost (Private) home care service in 2020. This we hope will become a fourth revenue stream for the centre.</p> <p>> The Kirribilli Centre is developing strategies to how best support rough sleepers.</p>
--	-------------------	--

Attachment 1

The Kirribilli Centre: Review of the Joint Strategic Plan 2018-19

<p>Key Result Area 4: Workforce Development</p> <p>Strategic Objective 4: To provide a supportive work environment for paid staff and volunteers.</p> <p>Key initiatives include:</p> <ul style="list-style-type: none"> • if viable, establishing a local information and placement service for people wishing to volunteer. 	<p>Yes</p>	<p>The year the Kirribilli Centre had 2 volunteer recruitment drives and we saw 8 new volunteers join the team. We also provided volunteers with all the legislative checks e.g. Working with Children and Criminal record checks.</p>
<p>Key Result Area 5: Systems Development</p> <p>Strategic Objective 5: To ensure the Centre has appropriate systems in place to support its operations.</p> <p>Key initiatives include:</p> <ul style="list-style-type: none"> • ensuring the Centre's information technology systems meet current and future needs of the organisation and its programs. 	<p>Yes</p>	<p>The centre IT is monitored by Friendlyware a Waverton based IT company. The year the centre purchased a new server and some new software. We also installed a new phone system (Viop phone system.</p>

Attachment 1

The Kirribilli Centre**Review of the Joint Strategic Plan 2018-19**

NOTES ON FINANCES				
Grants	NSC	Other		
	\$56,655	\$260,614		
Turnover	Year	Income	Expenditure	
	2018/19	\$981,480	\$900,021	
Sustainability	Year	Result	Reserves (Equity)	Funded liabilities
	2015/16	\$1,582 surplus	\$299,678	
	2016/17	\$68,206 surplus	\$367,884	
	2017/18	\$150,575 surplus	\$518,459	\$131,657
	2018/19	\$81,459 surplus	\$599,919	\$194,674

Forecast Estimates

Scenario: - DSS grant ends May 2020

- If KNC's 2019/20 income/expenditure remains largely unchanged over next 4 years (+2.5%)

Sustainability	Year	Income	Expenditure	Projected surplus/deficit funded from reserves	Equity (retained earnings)
	2019/20	\$984,303	\$922,521	n/a	\$661,701
	2020/21	\$764,303	\$945,584	\$181,281	\$480,420
	2021/22	\$783,139	\$969,224	\$186,085	\$294,335
	2022/23	\$802,717	\$993,454	\$190,737	\$103,598



ANNUAL REPORT

2018-2019



CONTENTS

- 2 Who We Are
- 3 Our community
- 4 Our volunteers
- 5 Message from the Chair
- 6 Message from the General Manager
- 7 TKC Program Highlights
- 9 Bradfield Park Carers Program
- 11 Kirribilli Markets
- 12 Board of Directors
- 15 TKC staff & thank you's
- 16 Financial highlights and overview

WHO WE ARE

The Kirribilli Centre (TKC) is an independent, non-profit, community-based organisation that delivers a range of programs, services and events that respond to a broad spectrum of local community interests and needs.

OUR MISSION is to provide services that strengthen and serve our community sustainably.

OUR VISION is to provide leadership in communities to ensure that people feel included and are recognised for their abilities, cultures and strengths.

OUR VALUES are respect, integrity, inclusion and innovation.

WHAT WE OFFER

The TKC is a welcoming place for the community of North Sydney to meet, relax, heal, create and learn. It offers heritage rooms for hire, an extensive library collection, a play group run by parents, art and entertainment events as well as a wide range of information and classes for all age groups. The TKC also manages the popular Kirribilli Markets and the reputable Bradfield Park Carers Program for carers of people with a mental illness.

OUR COMMUNITY

Bringing people together and supporting our community

TKC is a hub of support for the community. We are absolutely delighted to welcome everyone from newborns up to 100 (our wonderful Bridge member Audrey turned 100 last December) and everyone in-between.

This year our community has come together to support charities and those most in need. Our knitters outdid themselves, with hundreds of handmade knitted goods going to the homeless, and also knitting poppies for our remembrance wall. Our Share the Dignity drive was once again the largest number of sanitary items collected from TKC, which go to women in shelters, homeless women and those finding it tough.

Our Being Mums program was a huge success, not only helping mums in need, but helping to create a community of women who continue

to support each other, and who regularly come to TKC to meet. It is wonderful to see a group of mums who once struggled, now able to socialise and become part of our community.



OUR VOLUNTEERS

Here at TKC, we value our volunteers, we think they are absolutely wonderful. Both Gretel and Shahla have been at our centre for a number of years and are an integral part of our TKC family. Without their hard work and dedication our library wouldn't be in the fantastic condition it is. Many families have enjoyed and continue to enjoy our library.

It's always wonderful to find out what motivates people to volunteer and what it means to them. So, with this in mind, we asked both Gretel and Shahla to put a few words together.

Gretel Jones

Volunteering at the Kirribilli neighbourhood centre is always interesting because of the wide range of programs that are running in this beautiful old sandstone building. I volunteer in the library, which, for anyone who loves and values books and reading, is the ideal niche.

The work isn't onerous, and I get the opportunity to chat to people who use the library, other volunteers and staff at the centre. And I have the satisfaction of knowing that I am doing something to help the community; volunteers are always valued and appreciated for the work that they do. Even if they spend relatively little time each week actually doing it! Gretel Jones TKC Librarian



Shahla Jalili

I have been volunteering at different levels and different community centres since 2002 after I retired. Volunteering gives me sense of satisfaction of helping others and also being part of Community.

In the past ten years that I have been part of the Kirribilli neighbourhood centre, I have loved every minute I spend here, I love to come and see happy welcoming faces every time and being part of a big group who are willing to help others. We are lucky to have this centre for people in need and also volunteers.

I think many of us can be part of this centre if have spare time. I believe what comes around goes around.



OUR 2019 CO-CHAIR REPORT

The Kirribilli Centre is a wonderful hub where all members of the community are welcome. From enjoying a yoga class to browsing in the library or engaging with other parents during one of the many playgroups, there is something for everyone at TKC. In 2019, our committed staff, voluntary board members and volunteers, together with our loyal supporters from local government and business, have all played their part to ensure that TKC continues to be a welcoming space and an invaluable community asset for all to enjoy.

Our valued staff have continued to work hard this year increasing the number of visitors to TKC with new programs and events such as the 'Mums and Bubs Easter Egg Hunt', an art exhibition with Andrew Smith, a wonderful concert with proceeds going to Dementia Australia, and the annual Seniors' lunch where we both enjoyed meeting many of our local seniors, to name just a few. TKC's most popular classes, including yoga, continue to grow in popularity with new days and times added over the year.

Our staff have continued to explore new opportunities for promoting room hire this year, which has resulted in the increased use of the beautiful rooms here at TKC. Some of the rooms have also undergone a refresh with new furniture, paint and carpet - the back balcony with its new furniture and sunshades is now a particularly welcoming and popular space. It is wonderful to see the building being utilised in a variety of ways from strata/business meetings to music lessons. There is certainly an increasing awareness of the facilities the Centre offers to the community. This year we would like to acknowledge and thank Jo and Justyna

for all their hard work in the room hire area.

In our Co-Chair report last year, we wrote about the changes to the NDIS (National Disability and Insurance Scheme) and how the withdrawal of financial support would affect TKC and the Bradfield Park Carer's Program. While these changes have meant the gradual winding down of the Carers' Program this year, and with that the departure of Akiko Tomiko who has worked tirelessly to support our carers over the past eight years, we have in the last financial year enjoyed an unexpected extension of the NDIS funding. This has enabled TKC to continue to support a smaller group of carers and assist them in the transition to the new NDIS service model. A number of practical carer-specific workshops have been run by TKC throughout the year and space has been made available at the Centre where carers can meet and support each other through well-being and peer support groups.

With a combination of stunning location and high-quality stall offerings, our efficiently run markets continue to attract locals and many visitors each weekend and provide TKC with one of its most valuable income sources. Financially TKC is in a strong position and finished the financial year with a surplus thanks to the hard and dedicated work of all our staff. Thanks go to the market team for their continued efforts this year in creating one of the best markets in Sydney. It has also been exciting to watch engagement grow throughout the year on our social media platforms, not only with the markets, but with TKC as a whole, through the hard work put in by staff paying off with a visible increase in the outreach into our community.

We are so thankful to

the network of external organisations that continue to support TKC every year. In particular, we would like to acknowledge the financial support and ongoing advice and assistance from the North Sydney Council. This year the Council organised for the Old Library to have new carpet installed and this has greatly increased the popularity of this room for hire.

We would also like to thank everyone on the Board, each of whom has contributed in their own special way. We were sad to accept the resignation of Lyn Huxham earlier this year. Lyn has served on the Board for the past nine years and will be missed by everyone at the Centre. Lyn's enthusiasm for TKC's success and her ongoing accountability as a Board member has served TKC very well over the years and we are incredibly grateful for Lyn's enormous commitment on the Board. We have both also decided not to put ourselves up for re-election this year and are extremely grateful for the privilege of serving on the TKC Board over the years. We have a number of new Board members who have joined over the course of the year and we wish the newly refreshed Board much success over the coming years.

Finally, we would like to say a very special thank you to Carl and all the staff for their valuable contributions and their energy in making TKC the special place it has been this year. Our staff and Centre have continued to be supported in 2019 by our wonderful team of volunteers - some of whom have been with us for many years. We would like to extend our sincere thanks to our volunteers for their time, energy and commitment to the Centre.

Janet Gilbert & Jenny Roll
CO-CHAIRS



MESSAGE FROM THE GENERAL MANAGER

This year we have continued where possible to reduce expenditure without impacting on our services to the community.

The Kirribilli Centre continues to play a significant role in the community. It is a meeting place, a place to learn new things and develop new skills. We continue to provide services that endeavour to keep the mind and body active. A place for parents to meet with young ones to meet while their children play in the safe environment. This year we made a commitment to purchase some new toys for our toy shed. I am happy to report that the toys are in the toy shed and been used by the children. The number of parents and children using the back play area has continued to increase.

We also made a significant expenditure in upgrading furniture in many of the rooms and outside on our balcony. This we hope will entice more organisations and individuals to hire the rooms and spaces here at the Kirribilli Centre in fact this year we had a wedding held at the Centre. We hope to be hold more small bespoke functions here at the Kirribilli Centre.

The number of people using the centre has steadily increased. Our yoga classes continue to prove popular with 2764 occasions of service and seven classes throughout the week. We introduced our wellbeing for seniors - strength and balance class this program is jointly funded by the Kirribilli Centre, North Sydney Council and Club Norths. Club North also funded Being Mums, a group for mum to be supported with trained professionals. We also held some several children's activities days such as cookie decorating, Kids festival and our ever popular drumming day.

Thanks to the great efforts of the staff at the Kirribilli Centre we saw an increase in revenue from last financial year. Not an easy task when you think about all

the competition in the room hire market place. Great work by Jo and Justyna in marketing and showing potential room hirers around this wonderful building.

The Kirribilli Markets continues to be the main source of funding for the Kirribilli Centre and the work that the centre does. Paul (Markets Manager) and the team work hard to keep stall holders happy and ensuring that there is a great buzz about the Kirribilli Markets.

We continue to look for new opportunities of funding sources from government and non-government as the funding for the Carers Program has now come to an end. We did however make a commitment to continue to support carers in some form and to that end we have re-aligned the Carers program to be a peer support program where volunteer peer- support carers with a lived experience support other that maybe going through a difficult time.

Finally, I would like to say a big THANK YOU to you our community that use the centre each and every day thank you for your suggests and input into the life of the Kirribilli Centre.

A big thank you to a supportive, talented Board for your generous contributions this year in ensuring efficient governance of the centre. We say good bye to Lyn Huxham and thank you for your 9 years of services to the Kirribilli Centre. Your input will be greatly missed.

Thank you to the Mayor and Councillors of North Sydney Council, and to all the wonderful Council staff.

Lastly a Big Thank You to my wonderful staff and volunteers who are talented, creative and give above and beyond in ensuring that the Kirribilli Centre is run in a professional and welcoming manner.

Carl Piraino
GENERAL MANAGER



MARKETING, PROGRAMMING AND ROOM HIRE

HIGHLIGHTS

This year has seen several new initiatives put in place, which has helped grow our room hire bookings, events, and more importantly our community engagement.

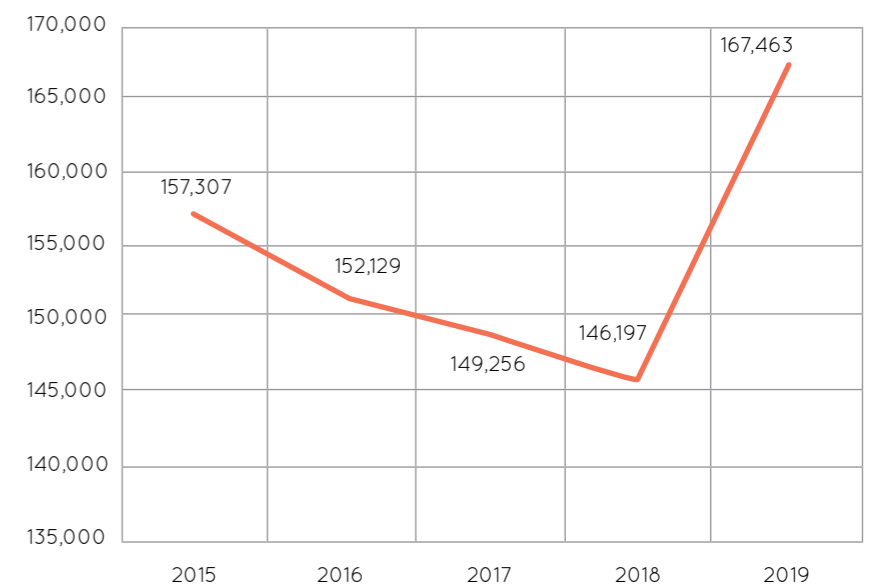
ROOM HIRE

This year we committed to upgrading our rooms, replacing furniture and ensuring our rooms were able to compete with other room hire venues. We have maintained our 'community' feel, which is vitally important and makes us stand out from the rest but we made sure we retained a level of professionalism with presentation of the rooms and amenities. Our location, being so close to public transport, cafes and the city, makes our venue popular with not only locals, but others from further afield.

This year we had an increase in room hire, our prices were standardised and as a result we saw good growth.

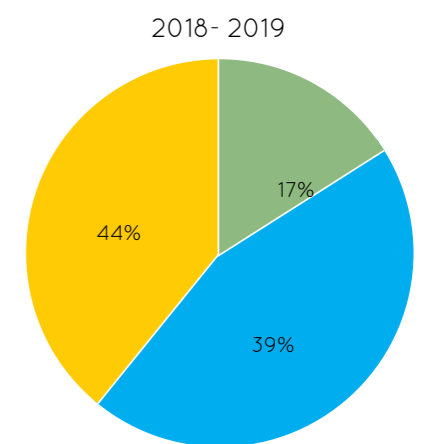
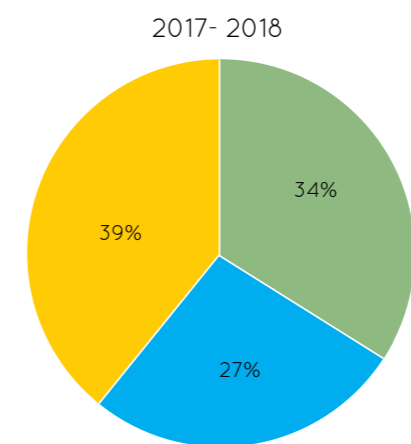
We have replaced toys in our courtyard toy shed, which has refreshed this area, and we have added a bouncy castle to our kids' party packages. Our kids party packages, which are available Saturday and Sunday, are extremely popular, and a good source of revenue for the Centre. By updating these amenities, it has helped to increase our bookings.

ROOM HIRE & COURSES/WORKSHOPS



HOURS BOOKED BY EVENT TYPE

- Free Event
- Room Hire (Commercial)
- Room Hire (Community)



MARKETING

This year we have received extremely good publicity for our many programs, events, markets and classes, with both the *Mosman Daily* and *Northsider* magazine supporting us. The support we get from local media is of great value to us and very much appreciated.

Our social media platforms have continued to grow. Both Facebook and Instagram work well for us, and the markets' platforms have grown considerably in recent months.

Both Facebook and Instagram are an integral part of our marketing strategy, especially for the markets. The interaction and immediacy of the media are an important tool for us, especially over the market weekend. Stallholders expect us to share their content on the day, as this encourages the public to their stalls, and promotes their products at the market, on the day. This helps keep stallholders loyal, also encourages new stallholders and the public to come on the day, and to future markets. The feedback from stallholders has been incredible. Our platforms have increased substantially (with no ad spend - only interaction and connection). A great result.

COMMUNITY

This year our focus has been on community, bringing everyone together and creating a welcome environment for our locals. A place that feels safe, a place they can come to; to meet people, socialise, learn, connect and feel a part of. I believe this year we have achieved this, through a number of initiatives such as; regeneration of the courtyard, our bridge club, knitting club, mums' groups and events that we organise such as 'kids fest', knitting for charity, and senior classes.

Better communication with our locals, people who use the centre and our local businesses has strengthened



our position in the community, and enabled others to see TKC as a central portal of the community.

CLASSES

We have had several new classes added this year. One of our most popular has been our Strength and Balance class. We started this class as a trial, and never expected it to be as popular as it has been. With a grant from North Sydney Council (much appreciated and needed), it enabled us to expand and put on an extra class for those most at need and less mobile. Some of these seniors did not leave the house, had little or no interaction with others, so to see them make friends and improve their health as a result has been an absolute highlight this year.

Our yoga and Pilates classes continue, with many booking out well in advance. They are extremely popular and continue to grow.

Our Mums and Bubs program was also a massive success. With a very big thank you to Norths for their support. Without them, this program would not exist. This is a program for mothers who are finding it tough. It is unlike any other program that exists. The mothers leave with not only professional help, but lifelong friends, a community of other mothers to help support them, and they continue to meet at our centre for many years afterwards. The value this adds to these mums is just incredible. The feedback we get from them often leaves us speechless. It's a great program that we are very proud of.

EVENTS

This year we hosted our first 'kids' festival'. It was a big hit and enabled us to showcase our rejuvenated courtyard and toys, and of course our 'for hire' bouncy castle. To say this event was a big hit is an understatement. It was booked out, and the best outcome was all the parents and children that attended, keep coming back. These events are important to us, not just to connect the community, which is always our main objective, but to also showcase what we have to offer.

Our annual seniors lunch event, in celebration of National Seniors Week, was a wonderful afternoon, with a record number of attendees. This event remains a highlight in our event calendar. The feedback we get from this is always so popular.

Our annual playgroup morning tea was a success. We hold a cultural event, which involves music, dance and fun. It is something the local kids and their parents look forward to each year, and with the help of North Sydney Council small grants, it enables us to make this event one to remember. It also brings together our community - which is always our objective.

SPECIAL MENTION

A very special mention to the wonderful Audrie Simons, from our bridge club who turned 100 in December. Audrie is a much-loved and valued member.

Jo Harvey
PROGRAM & MARKETING MANAGER



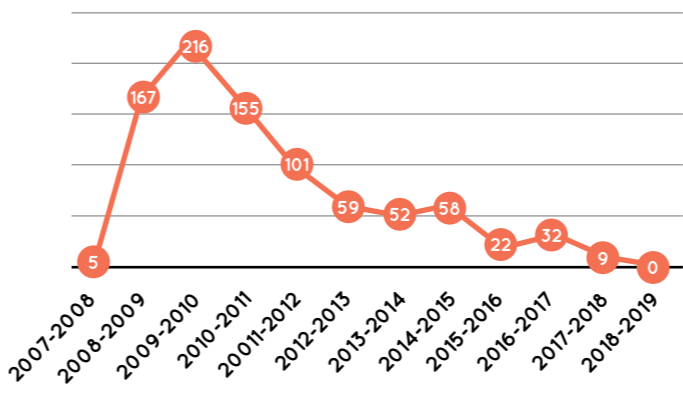
BRADFIELD PARK CARERS PROGRAM

The Bradfield Park Carers Program was established under Mental Health Respite Carer Support Funding by the Australian Government's Department of Social Services. The program started on 31 May 2008 and is currently funded until 31 May 2019. Initially scheduled to conclude 30 June 2018, we have had two subsequent extensions to our funding due to the delay in implementation of the new federally funded Integrated Carer Support Service.

As we have been aware of the need to conclude our service over the next six months, we have been programming with that in mind. We have been offering education and capacity building activities, rather than pure respite activities. We have been continuing some referral and advocacy to our existing clients and terminating any therapy work that we have offered in the past.

The graph below illustrates the winding up of our program over the last 18 months.

OF NEW CARERS BY YEAR



CLIENT FEEDBACK: I know where to come for advice and support. Bradfield Park is always very supportive and welcoming.

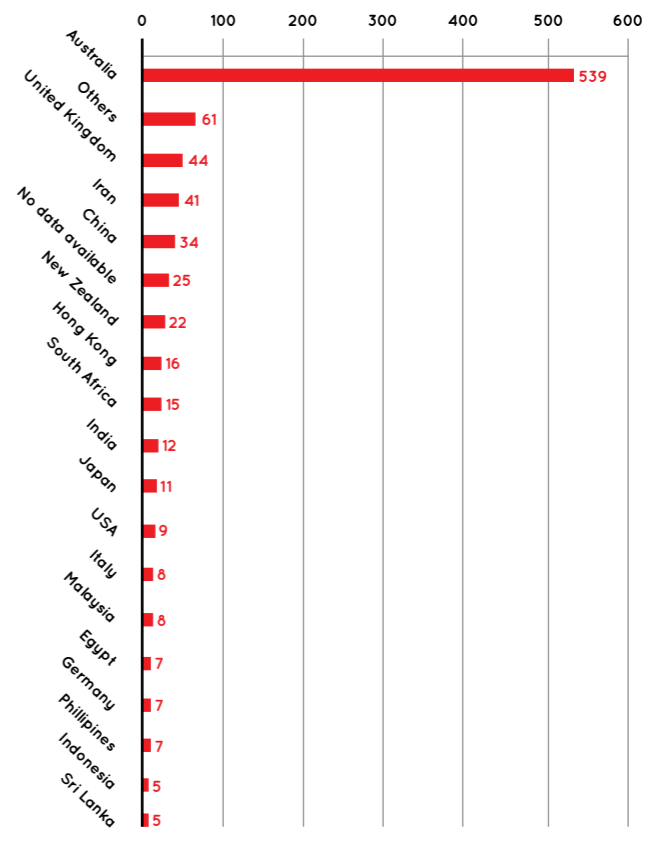
KEY RESULTS

As shown the number of carers that we have taken in to our program has significantly declined. While we are not taking on new clients, we continue to offer services to our existing clients. The table below illustrates the number of carers that we have had over the life of our program, in total 876.

Currently the have 233 carers active in our program, reading our regularly news and remaining in contact with the information that we provide. The distribution of CALD clients remains roughly as shown below with a majority of clients born in Australia a significant proportion from China, Iran, UK and New Zealand.

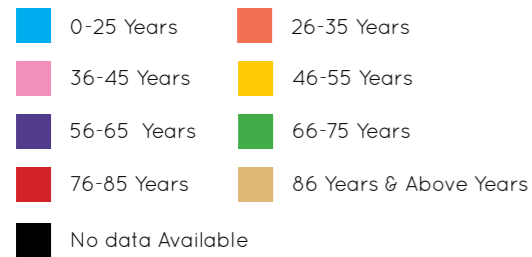
CLIENT FEEDBACK: We have been with this group since 2009 and you have provided the best support for us. All of the programs that we have attended have been very meaningful. We are sorry to see you go.

OF NEW CARERS BY COUNTRY OF BIRTH



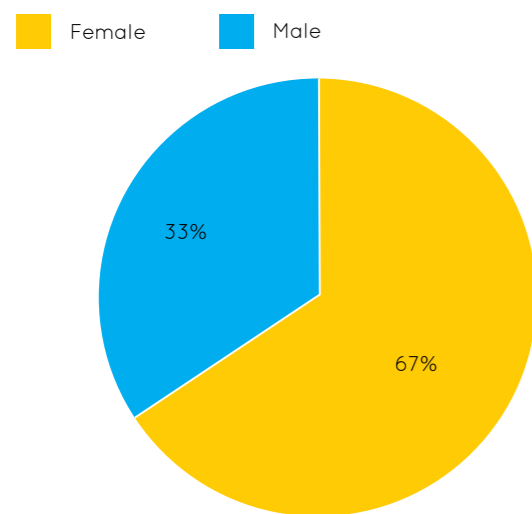


OF CARERS % BY AGE GROUP



We continue to deliver many services to our aging population. 60% of our clients are aged over 55 years, only 16% were aged 25 years and under. As is common with carer programs around two thirds of carers who seek support are female.

OF CARERS % BY GENDER



PEER SUPPORT GROUP

Our volunteer Peer Support Group has been meeting monthly, we have been resourcing this group so that they can continue to meet after the conclusion of paid staffing for our program. This group will be staffed by trained volunteers. Bradfield Park staff are continuing to provide training, coaching and mentoring to these carers until the conclusion of our program.

CLIENT FEEDBACK: The best thing about the Bradfield Park Program has been the development of new skills and how to practice them. Mindfulness, meditation, self-care, observing, active listening, emotional regulation, yoga, social awareness, wisdom, confidence and most important the feeling of acceptance and not being isolated.

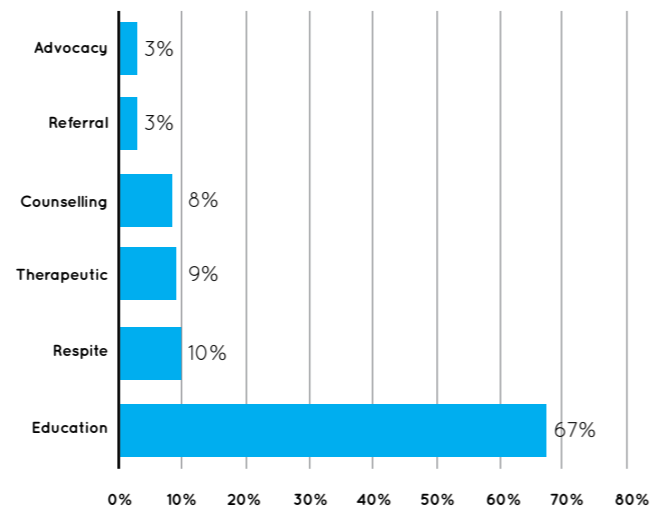
PSYCHO EDUCATION AND TRAINING

As part of our capacity building for our Peer Support volunteers we have focused on providing training courses over the last 12 months.

Just over two thirds of our client contact in this period has come through training opportunities.

CLIENT FEEDBACK: Bradfield Park Carers Program offers a variety of different training courses. I have learnt many new skills, that has increased my capacity to provide a better care for the person I care for. It has also enabled me to understand the importance of self-care without feeling guilt. In fact, this has helped me and other carers to strengthen our relationships with other carers and with the people we care for. Bradfield Park Carers Program has been a very important part of my carer life.

OF CARERS % BY EVENT TYPE



CLIENT FEEDBACK:

The benefits provided to me directly have profoundly influenced my caring role. I have been able to learn self-care by attending programs/activities, cost free training and development. For example DBT for carers therapy, Narrative Therapy. I have obtained a Mental Health First Aid Certificate for both Youth and Older Persons and an Accidental Counsellor Certificate and attended Peer Work Education Workshops, Accidental Trainers and Don't Make it Worse Programs.

MARKETS REPORT

The Markets in the last financial year have gone from strength to strength. Booking numbers have remained high at both Markets with the Art, Design & Fashion Markets booking out well in advance of each Market. The average stall booking rate being 215 stalls per Market.

Public attendance at all Markets is strong, even during the winter months and stallholders are generally happy with their Market results.

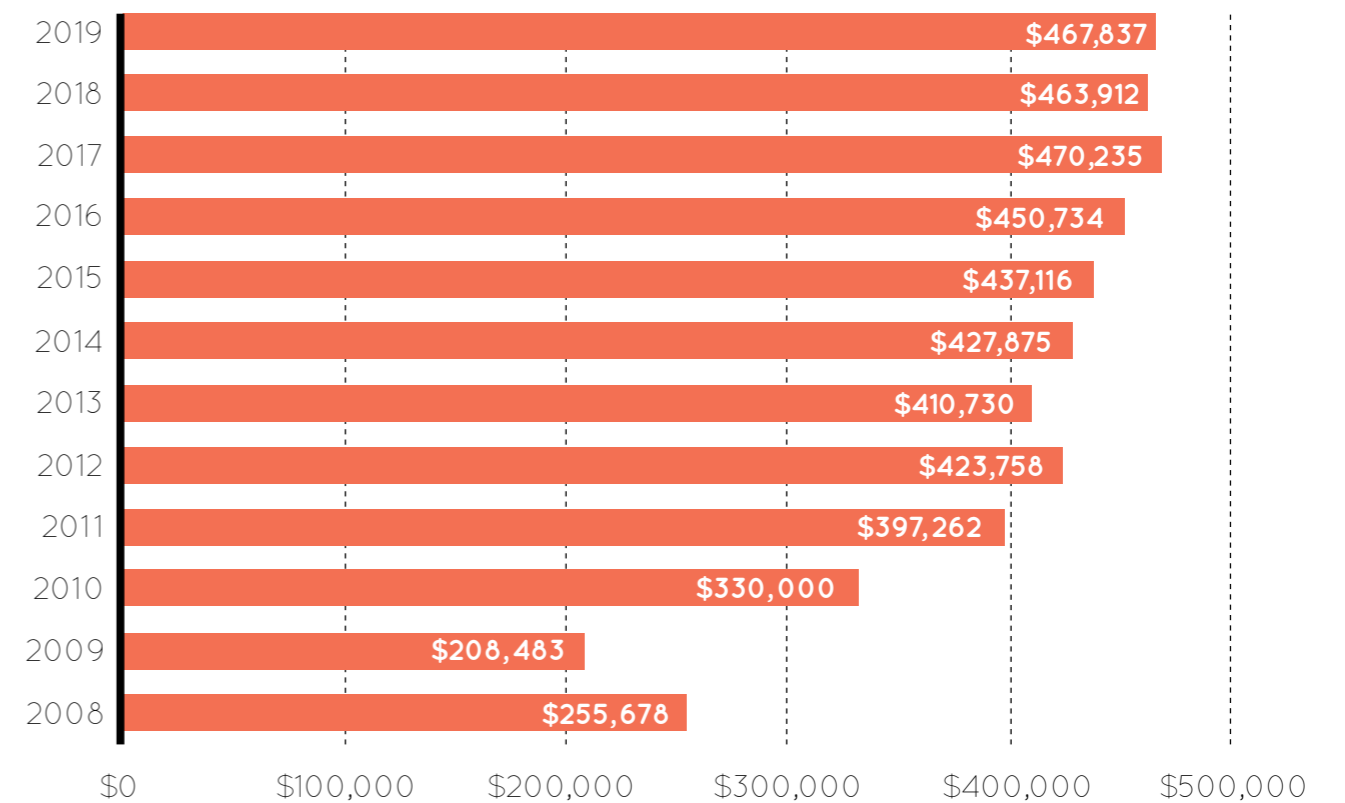
The Market is now fully

branded and five new branded marquees having been purchased making 13 available for hire.

The Markets run smoothly each Market due to the fine efforts of our very hard-working Markets Staff, Ari, Miti, Nick, Lewis, Gabriel & Bill. All credit due to them.

Paul Justelius-Wright
MARKETS MANAGER

MARKET INCOME (GROSS)



BOARD OF DIRECTORS

AS AT 30 JUNE 2019



Jenny Rollo

CO-CHAIR

Jenny has been involved with TKC for the past decade, initially as a carer through the Bradfield Park Carers' Program, and then serving on the board since 2011 to help give back in a small way to the organisation that gave her so much. Jenny is a research scientist, writer and science communicator, and a strong Alzheimer's advocate, after caring for her own mother who lived with the disease. Jenny has more than 20 years' experience in both the academic and corporate sectors delivering creative solutions by drawing on her multidisciplinary technical, design and business development background.



Janet Gilbert

CO-CHAIR

Janet joined the Board in 2015 and has lived in Kirribilli since 1997. She started bringing her daughter to the playgroup each week back in 2004 and this connection inspired her to become a member of the TKC Board and contribute to the local community through that work. She is an employment lawyer with the Timber Trade Industrial Association and has been a solicitor since 1996. She is a member of the Law Society of New South Wales, Women in Super and a graduate member of the Australian Institute of Superannuation Trustees. Janet is also an employer representative director of an industry super fund.



Lyn Huxham

DEPUTY CHAIR (until June 2019)

Lyn has served on the Board for nine years. She is a sales and marketing professional having worked extensively in the aviation and travel industry, and recently in real estate. Earlier careers spanning the architecture and legal professions have contributed to her extensive experience. Lyn has a Postgraduate Degree in Tourism Management and holds a current Certificate of Registration Property, Stock & Business Agents.



Jenny Turner

SECRETARY

Jenny has over 20 years' leadership experience in sales, marketing and operations. Providing services to clients locally and internationally. She has built and lead teams of in-house sales development, account executives aligning behaviours and campaigns o strategy.

She established and managed the largest agile project management and change management training business in Australia.

Her mission is to improve productivity outcomes through reviewing and enhancing, processes, templates, tools and innovative new ways of working. Additionally, my coaching leadership style builds collaborative work environments to enable high performing sales teams.



Irene Bennett

TREASURER

Irene Bennett has served on TKC board for four years, and as the Treasurer for the last two. Her professional background is in pharmaceuticals, where she led Financial Planning and Analysis teams in Australia, USA and Switzerland. Most recently, she drove the launch of a new pharma company dedicated to Women's Health, and now is their Commercial Operations Lead.

Her commitment to TKC is driven by providing a hub for residents to connect and be part of a vibrant, caring community. In her spare time, she likes to stay close to home and is most likely to be found either in the gym or pool at North Sydney pool, at Milsons Park with her kelpie Maisy, having breakfast at Ricky's or dinner at Thai Fusion with her husband Jonathan, or browsing the Kirribilli Markets.



Efi Farmakalidis

(as at April 2019)

Efi Farmakalidis, B.Sc., M.Sc., Ph. D., Grad Dip Management. Efi was born and grew up in Cyprus. After completing her university education, she migrated to Australia in 1984. She has over 35 years' experience in the Food Sector and has worked in executive roles in Australia and Regional responsibilities for Asia, Europe, Middle East and Latin America. Her expertise is in the areas of corporate and social responsibility, corporate affairs, organization change, cross cultural management and staff coaching and development.

Efi has lived and worked in Australia, then moved to Asia to live in Bangkok and subsequently Singapore, while having management responsibility for teams in Europe, Middle East and Latin America. Efi currently runs her own consulting company and works for a variety of companies in the diary sector across Australia and New Zealand.





David Harold Cohen

(as at May 2019)

David Cohen lives in Milsons Point after downsizing from Pymble. He is the principal of a boutique law firm in the city specialising in litigation involving family, criminal and commercial cases.

Born in Melbourne, David moved to Sydney when his late brother needed better weather to help his symptoms of Cystic Fibrosis.

David and his wife, Ruth share two children, a daughter who lives in Los Angeles and a son who is studying Psychology at UNSW.

David enjoys reading escapist thrillers, watching European movies and walking around our neighbourhood. He loves the local sense of community and opportunities for involvement in maintaining the village atmosphere of our suburbs.



Sam Rockett

(as at April 2019)

Sam joined the Kirribilli community centre in March 2019.

A driven & passionate business sales professional with over fifteen years' experience developing business strategy through to development of significant sales growth across multi-national and start-up businesses.

With a keen interest in business development, partnerships and marketing the opportunity to build on existing events and new innovative revenue streams with the current members was a key driver for joining the board.

International experience both in the UK & Australia across telecommunications, retail and professional services, Sam is delighted to be part of such an exciting, dedicated Centre in the community.



Ira Moentaco

(as at April 2019)

Ira Moentaco is the Director of Imira, specialising in the identification and development of talent, enhancing skills and abilities, to maximise business outcomes. A strategic and insightful organisational learning professional, Ira has successfully developed, delivered and implemented dynamic cultural change strategies and effective leadership programs for individuals and teams. She also specialises in the coaching and development of recent graduates, through to those in early careers, middle management and executive level. Ira is highly proficient in delivering on topics such as diversity, team development, customer centricity, communication and leadership programs that drive cultural change.



Kate Steenkamp

(will begin on 1st July) - consulted to the board in June.

Kate is Director of her own business that specialises in delivering solutions that unlock real potential and deliver true value. Her areas of expertise are in Transformation, Change and Human Resources and she has extensive experience in both the public and private sector. Kate supports a number of charities and is passionate about working with groups to build stronger community ties that deliver services which have a meaningful impact.

TKC STAFF

Thank you to our talented staff past and present. The following people were employed by The Kirribilli Centre from 1 July 2018 - 30 June 2019.

THE KIRRIBILLI CENTRE

Carl Piraino
Jodi Harvey
Justyna Delofski
Roger Hack

General Manager
Program and Marketing Manager
Front Office Administrator
Caretaker

KIRRIBILLI MARKETS

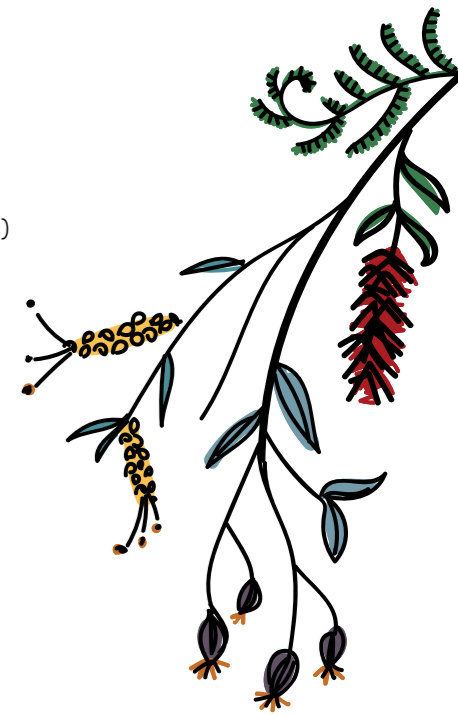
Paul Justelius-Wright
Stuart Crane
Arindam Maiti
Anirudha Maiti
Lewis Cavender
Nicholas Little
William Norrie
Gabhiele Kisaragi

Markets Manager
Assistant Markets Manager (until October 2018)
Markets Assistant
Markets Assistant
Markets Assistant
Markets Assistant/Traffic Controller
Markets Assistant/Traffic Controller
Markets Assistant (from January 2019)

BRADFIELD PARK CARERS PROGRAM

Lisa Liber
Akiko Tomioka

Program Coordinator (from Jan 2018)
Counsellor/Program Manager (until July 2019)



THANK YOU

OUR SUPPORTERS

Our supporters are individuals, families, local business, government and non-government organisations. To these supporters we wish to say thank you for your generous support this year. Together we have been able to respond to the needs and interests of our local community and create a vibrant place to live. Among our major supporters are:

- North Sydney Council
- Australian Government Department of Social Services
- Northside Community Forum
- North Sydney Leagues Club
- Partners in Recovery
- Our local Kirribilli business

OUR PARTNERS

Our partners are involved in the delivery of TKC services. They bring skills and expertise to ensure that we deliver work to the highest quality standards and reach as many people in our community as possible. Among our major partners are:

- Amateur Chamber Music Society
- Australian Chinese Community Association
- Crows Nest Centre
- Greenway Tenants Group
- Yarn on a Stick/Friday Knitting Group
- Uniting Care Mental Health
- Lifeline Northern Beaches
- Lower North Shore Community Transport
- North Sydney Community Centre
- North Sydney Council
- Partners in Recovery
- St Aloysius' College
- TAFE Crows Nest

OUR VOLUNTEERS

It would not be possible to achieve all that the TKC does without the efforts of our extraordinary volunteers. We wish to say thank you for dedicating your time and talents to the Centre and for the positive impact that you have made on the community. All of our volunteers are too numerous to list here, but we wish to acknowledge our regular volunteers that turn up week after week to assist in this important work. Special mention to our long-term volunteers Jean Marin, Gretel Jones and Shahla Jalili.

- Jean Martin
- Gretel Jones
- Elizabeth Gervay
- Anthony Rustuccia
- Efi Carr
- Shahla Jalili
- Terry Kemp
- Andrew Corish
- Dick Helle
- Joan Brodie

FINANCIAL HIGHLIGHTS

FOR THE YEAR ENDED 30 JUNE 2019

ITKC successfully continued to deliver much appreciated community amenities and services, despite facing reduced levels of funding from the Department of Social Services for the Carer's Program (reduced by \$219,111 or 40% compared to the prior year). The financial sustainability of TKC is really due to the strength of the Kirribilli Markets, with market income continuing to be by far the largest single source of revenue for TKC, accounting for 46% of its gross revenue. The Kirribilli Markets also contributes immeasurably to the vibrancy of our local community, attracting visitors from near and far, and we are proud of the competitive prices we continue to offer to market stall holders year on year.

With no scope to expand the Markets, mounting pressure was placed to grow and expand other current streams of income such as Room Hire and Courses & Workshops. This has been executed with resounding success, with the combined income growing by 13% since the previous year, and now contributing 18% of gross revenue (compared to 12% in 2018). TKC continues to host a variety of clubs, groups, performances, meetings, adult and children's parties and community events, clearly demonstrating how it is garnering a strong reputation as a venue of choice in the local area.

North Sydney Council has continued to provide valued support during the year, with recurring funds for Mental Health Respite and Wellness programs. Small grants were also provided for the Community Weekly Lunch, the Seniors Festival, seniors exercise classes, baby massage and African drumming.

With the transition of service funding to the National Disability Insurance Scheme (NDIS), funding for our Carers Support Program from the Department of Social Services was planned to cease as of 30 June 2019. However transitional funding, albeit at a reduced level has now been extended into the 2019-2020 financial year.

The Board of Directors and Management of the Centre continue to work together to manage the transition, ensuring that the Carers are supported and well prepared for the future.

Mainly due to the gradual dismantling of the Carers Support Program, it has been a challenging year of rationalisation and consolidation at TKC, which the staff and board have been preparing for over the past few years. In the 2018-2019 financial year, expenses decreased by \$143,275 (14%) compared to 2017-2018. The largest savings in expenses have been in the Carer's Program particularly in direct program and employment costs, in line with the reduced level of funding from DSS. Management continues to work hard to stay within budget, and to maintain a year on year surplus to ensure TKC survival for many years to come. Significant investment was made to improve the look and feel of the hire rooms, including new furniture and fittings, that has greatly enhanced the experience for the community when visiting TKC for business or pleasure.

The Board would like to take this opportunity to thank all the TKC supporters during the year - North Sydney Council, the Department of Social Services, North Sydney Leagues Club, and most importantly, our committed staff and volunteers, led by our General Manager, Carl Piraino. They all do an outstanding job, enriching our community in the process.

Irene Bennett

TREASURER

FINANCIAL OVERVIEW

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED

ABN 49 171 540 646

DIRECTORS' REPORT

Your directors present their report on the Co-Operative for the financial year ended 30 June 2019.

Directors

The names and particulars of the directors of the co-operative holding office during or since the end of the financial year are:

Janet Gilbert	Jenny Turner
Jenny Rollo	Robert Keen
Irene Bennett	Ira Moentaco (Appointed on 3 April 2019)
Efi Farmakalidis (Appointed on 3 April 2019)	Sam Rocket (Appointed on 3 April 2019)
Lyn Huxham (Resigned on 19 June 2019)	Cathryn Gross (Resigned on 8 November 2018)
Robert Porter (Resigned on 23 March 2019)	

The directors listed above fulfil their duties in an honorary capacity and are not remunerated for their service.

Principal activities and performance

The principal activities of the co-operative during the course of the financial year were to provide services to the community.

There were no significant changes in the nature of the activities of the co-operative during the year.

The surplus of the co-operative for the year ended 30 June 2019 was \$81,459 (2018: \$150,575 surplus).

Review of operations

In the opinion of the directors the co-operative's operations during the year performed as expected.

Dividends

In accordance with the co-operative's rules, no dividends, distributions or rebates may be paid to the members of the co-operative.

Future developments

The Mental Health Respite Carer Support Activity, fund by The Department of Social Services, will cease in November 2019. The Co-operative expects to maintain other operations and explore other developments in future financial years.

Environmental issues

The Co-operative's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a state or territory.

DIRECTORS' REPORT (Cont.)**After balance date events**

The Mental Health Respite Carer Support Activity, fund by The Department of Social Services, will cease in November 2019.

No other known matters or circumstances have arisen since the end of the financial year which significantly affected or may affect the co-operative's operations, the results of those operations or the state of affairs of the co-operative in future years.

Indemnities given to, and insurance premiums paid for auditors and officers

The Co-Operative has not during or since the end of the financial year, indemnified or agreed to indemnify any current or former officer or auditor of the Co-Operative against a liability incurred as such by an officer or auditor.

Proceedings on behalf of Company

No person has applied for leave of Court to bring proceedings on behalf of the Co-Operative or intervene in any proceedings to which the Co-Operative is a party for the purpose of taking responsibility on behalf of the Co-Operative for all or any part of those proceedings.

The Co-Operative was not a party to any such proceedings during the year.

Auditor's independence declaration

The auditor's independence declaration is set out on page 20 and forms part of the directors' report for financial year ended 30 June 2019.

This report is made in accordance with a resolution of the directors:



Director
Dated: 30 August 2019

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 June 2019

	Note	2019 \$	2018 \$
CLASSIFICATION BY NATURE			
Revenues from ordinary activities	2	981,480	1,193,872
Employee benefits expense		(539,142)	(570,839)
Depreciation		(36,575)	(62,395)
Other expenses from ordinary activities		(324,304)	(410,063)
Surplus from ordinary activities		81,459	150,575
Accumulated funds at the beginning of the financial year		518,460	367,885
Accumulated funds at the end of the financial year		599,919	518,460

BALANCE SHEET
AS AT 30 June 2019

	Note	2019 \$	2018 \$
CURRENT ASSETS			
Cash and cash equivalents	3	759,340	622,399
Receivables	4	5,847	6,363
Inventories		509	178
Other	5	28,897	21,176
TOTAL CURRENT ASSETS		<u>794,593</u>	<u>650,116</u>
NON-CURRENT ASSETS			
Property, plant and equipment	6	-	-
TOTAL NON-CURRENT ASSETS		<u>-</u>	<u>-</u>
TOTAL ASSETS		<u>794,593</u>	<u>650,116</u>
CURRENT LIABILITIES			
Payables	7	72,118	20,637
Other	8	52,924	55,786
Provisions	9	38,418	31,194
TOTAL CURRENT LIABILITIES		<u>163,060</u>	<u>107,617</u>
NON-CURRENT LIABILITIES			
Provisions	9	31,214	24,040
TOTAL NON-CURRENT LIABILITIES		<u>31,214</u>	<u>24,040</u>
TOTAL LIABILITIES		<u>194,674</u>	<u>131,657</u>
NET ASSETS		<u>599,919</u>	<u>518,459</u>
FUNDS			
Accumulated funds		599,919	518,459
TOTAL FUNDS		<u>599,919</u>	<u>518,459</u>



**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 June 2019**

	Note	2019 \$	2018 \$
Cash flows from operating activities:			
Receipts from members and customers		1,074,280	1,239,005
Payments to suppliers and employees		(912,549)	(1,110,340)
Interest and dividends received		11,785	7,169
Net cash (outflow)/inflow from operating activities	10	<u>173,516</u>	<u>135,834</u>
Cash flows from investing activities:			
Payment for property, plant and equipment		(36,575)	(56,596)
Net cash (outflow) from investing activities		<u>(36,575)</u>	<u>(56,596)</u>
Net increase/(decrease) in cash held		136,941	79,238
Cash at the beginning of the financial year		622,399	543,161
Cash at the end of the financial year	3	<u><u>759,340</u></u>	<u><u>622,399</u></u>

DIRECTORS' DECLARATION

The directors have determined that the Co-Operative is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

The directors of the Co-Operative declare that:

- The financial statements and notes, as set out on pages 4 to 17 are in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and the *Co-Operatives Act 1992 (NSW)* and:
 - comply with Accounting Standards as described in Note 1 to the financial statements, the *Australian Charities and Not-for-profits Commission Act 2012* and the *Co-Operatives Act 1992 (NSW)*; and
 - give a true and fair view of the Co-Operative's financial position as at 30 June 2019 and of the performance for the financial year ended on that date.
- In the directors' opinion there are reasonable grounds to believe that the Co-Operative will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the board of directors:

Jane Bennett

Director

Dated: 30 August 2019



INDEPENDENT AUDIT REPORT TO THE MEMBERS

Audit Report

We have audited the financial report of Kirribilli Neighbourhood Centre Co-Operative Limited for the financial year ended 30 June 2019, as set out on pages 4 to 18. Typically with non profit Co-Operatives, it is not practicable to maintain an effective system of internal control over income from market days, donations and fundraising activities until the income is recorded in the accounting records. Accordingly, our audit in relation to these activities was limited to the transactions once recorded.

In our opinion, subject to the effects of such adjustments, if any, as might have been determined to be necessary had the limitation referred not existed, the financial report of Kirribilli Neighbourhood Centre Co-Operative Limited presents fairly, in all material respects, the financial position as at 30 June 2019 and of its financial performance for the year then ended and are in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and the *Co-Operatives Act 1992 (NSW)*.

Directors Responsibility

The directors of Kirribilli Neighbourhood Centre Co-Operative Limited are responsible for the preparation of the financial report that gives a true and fair view in accordance with Accounting Standards as described in Note 1 to the financial statements, the *Australian Charities and Not-for-profits Commission Act 2012* and the *Co-Operatives Act 1992 (NSW)*; This responsibility includes establishing and maintaining internal controls relevant to the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the ability Kirribilli Neighbourhood Centre Co-Operative Limited, to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intend to liquidate the Entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibility

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

INDEPENDENT AUDIT REPORT TO THE MEMBERS (Cont.)

Auditor's Responsibility (cont.)

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal controls of Kirribilli Neighbourhood Centre Co-Operative Limited.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management committee.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the ability for Kirribilli Neighbourhood Centre Co-Operative Limited to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the directors with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Benbow & Pike
Chartered Accountants
Suite 401, 54 Miller Street
NORTH SYDNEY NSW 2060



Gerard J Abrams
Partner

Dated: 30 August 2019



AUDITOR'S INDEPENDENCE DECLARATION UNDER SECTION 60-40 OF AUSTRALIAN CHARITIES AND NOT-FOR-PROFITS COMMISSION ACT 2012 TO THE DIRECTORS

I declare that, to the best of my knowledge and belief, during the financial year ended 30 June 2019 there have been:

1. no contraventions of the auditor's independence requirements as set out in the Australian Charities and Not-for-profits Commission Act 2012 in relation to the audit; and
2. no contraventions of any applicable code of professional conduct in relation to the audit.



Benbow & Pike
Chartered Accountants
Suite 401, 54 Miller Street
North Sydney NSW 2060

Gerard J Abrams
Partner

Dated: 30 August 2019





16-18 Fitzroy Street,
Kirribilli, NSW, 2061

info@kirribilli.org.au

P 02 9922 4428

F 02 9956 7562

www.thekirribillicentre.org

www.facebook.com/kirribillicentre

ABN 49 171 540 646

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

CONTENTS

	Page
Directors' Report	2
Statement of Profit or Loss and Other Comprehensive Income	4
Balance Sheet	5
Statement of Cash Flows	6
Notes to the Financial Statements	7
Directors' Declaration	18
Independent Audit Report to the Members	19
Auditor's Independence Declaration	21
Compilation Report	22
Income and Expenditure Statement	23

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

DIRECTORS' REPORT

Your directors present their report on the Co-Operative for the financial year ended 30 June 2019.

Directors

The names and particulars of the directors of the co-operative holding office during or since the end of the financial year are:

Janet Gilbert	Jenny Turner
Jenny Rollo	Robert Keen
Irene Bennett	Ira Moentaco (Appointed on 3 April 2019)
Efi Farmakalidis (Appointed on 3 April 2019)	Sam Rocket (Appointed on 3 April 2019)
Lyn Huxham (Resigned on 19 June 2019)	Cathryn Gross (Resigned on 8 November 2018)
Robert Porter (Resigned on 23 March 2019)	

The directors listed above fulfil their duties in an honorary capacity and are not remunerated for their service.

Principal activities and performance

The principal activities of the co-operative during the course of the financial year were to provide services to the community.

There were no significant changes in the nature of the activities of the co-operative during the year.

The surplus of the co-operative for the year ended 30 June 2019 was \$81,459 (2018: \$150,575 surplus).

Review of operations

In the opinion of the directors the co-operative's operations during the year performed as expected.

Dividends

In accordance with the co-operative's rules, no dividends, distributions or rebates may be paid to the members of the co-operative.

Future developments

The Mental Health Respite Carer Support Activity, fund by The Department of Social Services, will cease in November 2019. The Co-operative expects to maintain other operations and explore other developments in future financial years.

Environmental issues

The Co-operative's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a state or territory.

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

DIRECTORS' REPORT (Cont.)

After balance date events

The Mental Health Respite Carer Support Activity, fund by The Department of Social Services, will cease in November 2019.

No other known matters or circumstances have arisen since the end of the financial year which significantly affected or may affect the co-operative's operations, the results of those operations or the state of affairs of the co-operative in future years.

Indemnities given to, and insurance premiums paid for auditors and officers

The Co-Operative has not during or since the end of the financial year, indemnified or agreed to indemnify any current or former officer or auditor of the Co-Operative against a liability incurred as such by an officer or auditor.

Proceedings on behalf of Company

No person has applied for leave of Court to bring proceedings on behalf of the Co-Operative or intervene in any proceedings to which the Co-Operative is a party for the purpose of taking responsibility on behalf of the Co-Operative for all or any part of those proceedings.

The Co-Operative was not a party to any such proceedings during the year.

Auditor's independence declaration

The auditor's independence declaration is set out on page 20 and forms part of the directors' report for financial year ended 30 June 2019.

This report is made in accordance with a resolution of the directors:



Director
Dated: 30 August 2019

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 June 2019

	Note	2019 \$	2018 \$
CLASSIFICATION BY NATURE			
Revenues from ordinary activities	2	981,480	1,193,872
Employee benefits expense		(539,142)	(570,839)
Depreciation		(36,575)	(62,395)
Other expenses from ordinary activities		(324,304)	(410,063)
Surplus from ordinary activities		81,459	150,575
Accumulated funds at the beginning of the financial year		518,460	367,885
Accumulated funds at the end of the financial year		599,919	518,460

The accompanying notes form part of these financial statements.

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

BALANCE SHEET
AS AT 30 June 2019

	Note	2019 \$	2018 \$
CURRENT ASSETS			
Cash and cash equivalents	3	759,340	622,399
Receivables	4	5,847	6,363
Inventories		509	178
Other	5	28,897	21,176
TOTAL CURRENT ASSETS		<u>794,593</u>	<u>650,116</u>
NON-CURRENT ASSETS			
Property, plant and equipment	6	-	-
TOTAL NON-CURRENT ASSETS		<u>-</u>	<u>-</u>
TOTAL ASSETS		<u>794,593</u>	<u>650,116</u>
CURRENT LIABILITIES			
Payables	7	72,118	20,637
Other	8	52,924	55,786
Provisions	9	38,418	31,194
TOTAL CURRENT LIABILITIES		<u>163,060</u>	<u>107,617</u>
NON-CURRENT LIABILITIES			
Provisions	9	31,214	24,040
TOTAL NON-CURRENT LIABILITIES		<u>31,214</u>	<u>24,040</u>
TOTAL LIABILITIES		<u>194,674</u>	<u>131,657</u>
NET ASSETS		<u>599,919</u>	<u>518,459</u>
FUNDS			
Accumulated funds		<u>599,919</u>	<u>518,459</u>
TOTAL FUNDS		<u>599,919</u>	<u>518,459</u>

The accompanying notes form part of these financial statements.

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 June 2019

	Note	2019 \$	2018 \$
Cash flows from operating activities:			
Receipts from members and customers		1,074,280	1,239,005
Payments to suppliers and employees		(912,549)	(1,110,340)
Interest and dividends received		11,785	7,169
Net cash (outflow)/inflow from operating activities	10	<u>173,516</u>	<u>135,834</u>
Cash flows from investing activities:			
Payment for property, plant and equipment		<u>(36,575)</u>	<u>(56,596)</u>
Net cash (outflow) from investing activities		<u>(36,575)</u>	<u>(56,596)</u>
Net increase/(decrease) in cash held		136,941	79,238
Cash at the beginning of the financial year		622,399	543,161
Cash at the end of the financial year	3	<u><u>759,340</u></u>	<u><u>622,399</u></u>

The accompanying notes form part of these financial statements.

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2019

Note 1. Statement of Significant Accounting Policies

General Information and Statement of Compliance

The financial report has been prepared in order to satisfy the financial reporting requirements of the *Australian Charities and Not-for-profits Commission Act 2012*, the *Co-Operatives Act 1992 (NSW)*, the constitution of the Kirribilli Neighbourhood Centre Co-Operative Limited and the recognition and measurement requirements specified by the Australian Accounting Standards and Interpretations and the disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 107 Statement of Cash Flows, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors and AASB 1054 Australian Additional Disclosures.

In the opinion of the directors, the Co-Operative is not a reporting entity since there are unlikely to be any users who would rely on general purpose financial statements.

The report has been prepared on an accrual basis, based on historical costs and does not take into account changing money values. The accounting policies are consistent with those of the previous year.

The following is a summary of the material accounting policies adopted by the Co-Operative in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

Reporting Basis and Conventions

This financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied.

Accounting Policies

(a) Revenue Recognition

Government and other grants are recognised when the Co-Operative obtains control or the right to receive the grant, it is probable that the economic benefits will flow to the entity, and the amount of the grant can be measured reliably. The Co-Operative does not obtain control of a grant until it has provided the services and met the conditions that make it eligible to control it. Grants received in advance are deferred as a liability and not recognised until the Co-Operative has provided the services and met the conditions.

Revenue from the rendering of a service is recognised upon the delivery of the service to customers.

Interest revenue is recognised using the effective interest rate method, which, for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

All revenue is stated net of the amount of goods and services tax (GST).

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2019

Note 1. Statement of Significant Accounting Policies (Cont.)

(b) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of GST. The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or liability in the statement of financial position.

Cash flows are included in the statement of cash flows on a gross basis. The GST components of cash flows arising from investing and financing activities which is receivable from, or payable to, the ATO are classified as operating cash flows.

(c) Employee Benefits

Provision is made for the Co-Operative's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year, together with benefits arising from wages and salaries, annual leave and long service leave, which will be settled after one year, have been measured at the amounts expected to be paid when the liability is settled plus related on-costs. Other employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

Contributions are made by the Co-Operative to employee superannuation funds and are charged as expenses when incurred.

(d) Income Tax

The Co-Operative has been classified as a tax-exempt charitable institution under section 50-5 of the *Income Tax Assessment Act 1997*.

(e) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks and other short-term highly liquid investments with original maturities of three months or less.

(f) Property, Plant and Equipment

Plant and equipment are stated at cost less accumulated depreciation and accumulated impairment losses.

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2019

Note 1. Statement of Significant Accounting Policies (Cont.)

(f) Property, Plant and Equipment (Cont.)

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives, using the straight-line method. The estimated useful lives, residual values and depreciation method are reviewed at the end of each reporting period, with the effect of any changes in estimate accounted for on a prospective basis. Items of low value are to be fully depreciated in the year of acquisition.

The following useful lives are used in the calculation of depreciation:

- Plant and equipment 4–10 years
- Furniture and fixtures 4–10 years

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected to arise from the continued use of the asset. Any gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in profit or loss.

(g) Impairment

At the end of each reporting period, the Co-Operative reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). When it is not possible to estimate the recoverable amount of an individual asset, the Co-Operative estimates the recoverable amount of the cash-generating unit to which the asset belongs. When a reasonable and consistent basis of allocation can be identified, corporate assets are also allocated to individual cash-generating units, or otherwise they are allocated to the smallest group of cash-generating units for which reasonable and consistent allocation basis can be identified.

Recoverable amount is the higher of fair value less costs of disposal and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (or cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised immediately in profit or loss, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

When an impairment loss subsequently reverses, the carrying amount of the asset (or cash-generating unit) is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that could have been determined had no impairment loss been recognised for the asset (or cash-generating unit) in prior years. A reversal of an impairment loss is recognised immediately in profit or loss, unless the relevant asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2019

Note 1. Statement of Significant Accounting Policies (Cont.)

(g) Impairment (Cont.)

Impairment losses on available-for-sale financial assets are recognised by reclassifying the losses accumulated in the fair value reserve in equity, to profit or loss. The cumulative loss that is recognised from equity to profit or loss is the difference between the acquisition cost, net of any principal repayment and amortisation, and the current fair value, less any impairment loss previously recognised in profit or loss. Changes in impairment provisions attributable to application of the effective interest method are reflected as a component of interest income.

Subsequent recovery in the fair value of an impaired available-for-sale equity security is recognised in other comprehensive income.

(h) Provisions

Provisions are recognised when the entity has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the end of the reporting period, taking into account the risks and uncertainties surrounding the obligation.

(i) Financial instruments

Financial assets

Financial assets are recognised initially on the date at which the Co-Operative becomes a party to the contractual provisions of the instrument.

The Co-Operative derecognises the financial asset when the contractual rights to the cash flows from the asset expire, or it transfers the rights to receive the contractual cash flows on the financial asset in a transaction in which substantially all the risks and rewards of ownership of the financial asset are transferred. Any interest in transferred financial assets that is created or retained by the Co-Operative is recognised as a separate asset or liability.

Financial assets and liabilities are offset and the net amount presented in the statement of financial position when and only when, the Co-Operative has a legal right to offset the amounts and intends either to settle on a net basis or to realise the asset and settle the liability simultaneously.

The Co-Operative has the following financial assets: loans and receivables, cash and cash equivalents and available-for-sale financial assets.

Loans and receivables are financial assets with fixed or determinable payments that are not quoted in an active market. Such assets are recognised initially at fair value plus any directly attributable transaction costs. Subsequent to initial recognition loans and receivables are measured at amortised cost using effective interest method, less any impairment losses.

Loans and receivables comprise cash and cash equivalents and trade and other receivables.

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2019

Note 1. Statement of Significant Accounting Policies (Cont.)

(i) Financial instruments (Cont.)

Financial assets (Cont.)

Cash and cash equivalents comprise cash balances and call deposits with original maturities of three months or less. Bank overdrafts that are repayable on demand and form an integral part of the Co-Operative's cash management are included as a component of cash and cash equivalents for the purpose of the statement of cash flows.

Available-for-sale financial assets are non-derivative financial assets that are designated as available-for-sale and that are not classified in any of the previous categories of financial assets. Subsequent to initial recognition, they are measured at fair value and changes therein, other than impairment losses, are recognised in other comprehensive income and presented in the fair value reserve in equity. When an investment is derecognised, the cumulative gain or loss in equity is transferred to profit or loss.

Available-for-sale financial assets comprise equity securities. The fair value of available-for-sale financial assets is determined by reference to their quoted closing bid price at the reporting date.

Financial liabilities

Financial liabilities are recognised initially on the date, which is the date that the Co-Operative becomes a party to the contractual provisions of the instrument.

The Co-Operative derecognises a financial liability when its contractual obligations are discharged or cancelled or expired.

Financial assets and liabilities are offset and the net amount presented in the statement of financial position when, and only when, the Co-Operative has a legal right to offset the amounts and intends either settle on a net basis to realise the asset and settle the liability simultaneously.

The Co-Operative classified financial liabilities into the other financial liabilities category. Such financial liabilities are recognised initially at fair value plus any directly attributable transaction costs. Subsequent to initial recognition, these liabilities are measured at amortised cost using the effective interest rate method.

Other financial liabilities comprise trade and other payables.

(j) Use of Estimates and Judgments

The preparation of financial statements in conformity with the Australian Accounting Standards requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates.

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2019

Note 1. Statement of Significant Accounting Policies (Cont.)

(j) Use of Estimates and Judgments (Cont.)

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

There are no judgements made by management in the application of the Australian Accounting Standards that have a significant effect on the financial report or estimates with a significant risk of material adjustment in the next year.

(k) Comparative Figures

Comparative figures have been adjusted to conform to changes in presentation for the current financial year where required by accounting standards or as a result of changes in accounting policy.

(l) Application of New and Revised Accounting Standards

Amendments to AASBs and the new Interpretations that are mandatorily effective for the current year

In the current year, the association has applied a number of amendments to AASBs and new Interpretations issued by the Australian Accounting Standards Board (AASB) that are mandatorily effective for an accounting period that begins on or after 1 July 2018, and therefore relevant for the current year end.

Standard	Requirement
AASB 2016-5 Amendments to Australian Accounting Standards – Classification and Measurement of Share-based Payment Transactions	This amendment clarifies the accounting for various aspects of share-based payment transactions under AASB 2 Share-based Payment.
AASB 2016-6 <i>Amendments to Australian Accounting Standards – Applying AASB 9 Financial Instruments with AASB 4 Insurance Contracts</i>	This amendment deals with concerns raised by insurers about the different effective dates of the revised insurance standard, AASB 17 (1 January 2021) and AASB 9 Financial Instruments (1 January 2018).
AASB 9 Financial Instruments (2014)	AASB 9 replaces AASB 139 (Financial instruments – Recognition and measurement) and addresses the classification and measurement of financial instruments, introduces new principles for hedge accounting and a new forward-looking impairment model for financial assets. The Co-Operative applies the simplified approach to providing for expected credit losses prescribed by AASB 9. The adoption of the expected credit loss model has resulted in no change to provisions.

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2019

Note 1. Statement of Significant Accounting Policies (Cont.)

(I) Application of New and Revised Accounting Standards (Cont)

The adoption of these standards has not had a material impact on the Co-Operative.

Standards and Interpretations in issue not yet adopted

Standard	Application date of standard	Application date for the Co-Operative
AASB 16 Leases	1 January 2019	1 July 2019
AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities	1 January 2019	1 July 2019
AASB 2017-1 Amendments to Australian Accounting Standards – Transfers of Investment Property, Annual Improvements 2014-2016 Cycle and Other Amendments	1 January 2019	1 July 2019
Interpretation 22 Foreign Currency Transactions and Advance Consideration	1 January 2019	1 July 2019

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2019

	2019	2018
	\$	\$
Note 2. Revenue		
Grants received	325,619	544,730
Market income	451,877	449,835
Room hire	131,410	103,907
Courses and workshops	44,663	52,634
Interest received	11,785	7,169
Northside Community Forum	-	24,394
Rental Income	13,500	-
Other income	2,626	11,203
	981,480	1,193,872
Note 3. Cash and cash equivalents		
Cash at bank	329,309	197,012
Cash on hand	3,540	3,249
Cash on deposit	409,858	410,854
Online account	16,633	11,284
	759,340	622,399
Reconciliation of cash:		
Cash at the end of the financial year as shown in the statement of cash flows is reconciled to items in the balance sheet as follows:		
Cash	759,340	622,399
Note 4. Receivables		
Trade debtors	3,826	3,288
Other debtors	2,021	3,075
	5,847	6,363
Note 5. Other assets		
Prepayments	28,897	21,176

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2019

	2019	2018
	\$	\$
Note 6. Property, plant and equipment		
Market tents		
- At cost	22,212	16,145
- Less accumulated depreciation	<u>(22,212)</u>	<u>(16,145)</u>
	-	-
Office equipment		
- At cost	63,085	43,166
- Less accumulated depreciation	<u>(63,085)</u>	<u>(43,166)</u>
	-	-
Furniture and fixtures		
- At cost	64,868	54,278
- Less accumulated depreciation	<u>(64,686)</u>	<u>(54,278)</u>
	-	-
	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>
Note 7. Payables		
Trade creditors	31,360	6,279
Other creditors and accruals	<u>40,758</u>	<u>14,358</u>
	<u>72,118</u>	<u>20,637</u>
Note 8. Other liabilities		
Unearned income	<u>52,924</u>	<u>55,786</u>
Note 9. Provisions		
Current		
Provision for employee entitlements	<u>38,418</u>	<u>31,194</u>
Non-current		
Provision for employee entitlements	<u>31,214</u>	<u>24,040</u>

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2019

	2019	2018
	\$	\$
Note 10. Cash flow information		
<u>Reconciliation of Cash Flow from Operations with Profit/(Loss) from ordinary activities after income tax</u>		
Surplus from ordinary activities	81,459	150,575
Non-cash flows in profit from ordinary activities:		
Depreciation	36,575	62,395
Provision for doubtful debts	-	(1,023)
Employee entitlements	14,397	4,899
Loss on sale of fixed assets	-	18,005
	50,972	84,276
Changes in assets and liabilities:		
Decrease/(increase) in debtors and other debtors	(7,080)	4,084
Decrease/(increase) in inventories	(331)	(178)
Increase/(decrease) in payables and other payables	51,358	(33,787)
Increase/(decrease) in grants/income in advance	(2,862)	(69,136)
	41,085	(99,017)
Cash flow from operations	173,516	135,834

Note 11. Key management personnel compensation

Directors of the Co-Operative receive no remuneration in relation to management of the Co-Operative.

Note 12. Auditor's remuneration

Assurance services	4,100	3,500
--------------------	-------	-------

Note 13. Capital and leasing commitments

The Co-Operative does not have any material capital or leasing commitments.

Note 14. Contingent liabilities

There are no contingent liabilities.

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2019

Note 15. Events after the reporting period

The Mental Health Respite Carer Support Activity, fund by The Department of Social Services, will cease in November 2019.

No other known matters or circumstances have arisen since the end of the financial year which significantly affected or may affect the co-operative's operations, the results of those operations or the state of affairs of the co-operative in future years.

Note 16. Related parties

There were no related party transactions during the year.

No director has entered into a material contract with the Co-Operative since the end of the previous financial year and there were no material contracts involving directors' interests existing at year end.

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

DIRECTORS' DECLARATION

The directors have determined that the Co-Operative is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

The directors of the Co-Operative declare that:

1. The financial statements and notes, as set out on pages 4 to 17 are in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and the *Co-Operatives Act 1992 (NSW)* and:
 - (a) comply with Accounting Standards as described in Note 1 to the financial statements, the *Australian Charities and Not-for-profits Commission Act 2012* and the *Co-Operatives Act 1992 (NSW)*; and
 - (b) give a true and fair view of the Co-Operative's financial position as at 30 June 2019 and of the performance for the financial year ended on that date.
2. In the directors' opinion there are reasonable grounds to believe that the Co-Operative will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the board of directors:



Director

Dated: 30 August 2019

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

INDEPENDENT AUDIT REPORT TO THE MEMBERS

Audit Report

We have audited the financial report of Kirribilli Neighbourhood Centre Co-Operative Limited for the financial year ended 30 June 2019, as set out on pages 4 to 18. Typically with non profit Co-Operatives, it is not practicable to maintain an effective system of internal control over income from market days, donations and fundraising activities until the income is recorded in the accounting records. Accordingly, our audit in relation to these activities was limited to the transactions once recorded.

In our opinion, subject to the effects of such adjustments, if any, as might have been determined to be necessary had the limitation referred not existed, the financial report of Kirribilli Neighbourhood Centre Co-Operative Limited presents fairly, in all material respects, the financial position as at 30 June 2019 and of its financial performance for the year then ended and are in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and the *Co-Operatives Act 1992 (NSW)*.

Directors Responsibility

The directors of Kirribilli Neighbourhood Centre Co-Operative Limited are responsible for the preparation of the financial report that gives a true and fair view in accordance with Accounting Standards as described in Note 1 to the financial statements, the *Australian Charities and Not-for-profits Commission Act 2012* and the *Co-Operatives Act 1992 (NSW)*; This responsibility includes establishing and maintaining internal controls relevant to the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the ability Kirribilli Neighbourhood Centre Co-Operative Limited, to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intend to liquidate the Entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibility

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

INDEPENDENT AUDIT REPORT TO THE MEMBERS (Cont.)

Auditor's Responsibility (cont.)

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal controls of Kirribilli Neighbourhood Centre Co-Operative Limited.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management committee.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the ability for Kirribilli Neighbourhood Centre Co-Operative Limited to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the directors with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Benbow & Pike
Chartered Accountants
Suite 401, 54 Miller Street
NORTH SYDNEY NSW 2060

Gerard J Abrams
Partner

Dated: 30 August 2019

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

AUDITOR'S INDEPENDENCE DECLARATION UNDER SECTION 60-40 OF
AUSTRALIAN CHARITIES AND NOT-FOR-PROFITS COMMISSION ACT 2012
TO THE DIRECTORS

I declare that, to the best of my knowledge and belief, during the financial year ended 30 June 2019 there have been:

1. no contraventions of the auditor's independence requirements as set out in the Australian Charities and Not-for-profits Commission Act 2012 in relation to the audit; and
2. no contraventions of any applicable code of professional conduct in relation to the audit.

Benbow & Pike
Chartered Accountants
Suite 401, 54 Miller Street
North Sydney NSW 2060

Gerard J Abrams
Partner

Dated: 30 August 2019

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

COMPILATION REPORT TO KIRRIBILLI NEIGHBOURHOOD CENTRE
CO-OPERATIVE LIMITED

Scope

On the basis of information provided by the directors of Kirribilli Neighbourhood Centre Co-Operative Limited, we have compiled in accordance with APES 315 'Compilation of Financial Information' the special purpose financial report of Kirribilli Neighbourhood Centre Co-Operative Limited for the year ended 30 June 2019 as set out on the following pages 23 - 24.

The specific purpose for which the special purpose financial report has been prepared is to provide confidential information to the directors and members.

The directors are solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the directors and for the purpose that the financial report was prepared.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the directors provided, in compiling the financial report. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Co-Operative, may suffer arising from any negligence on our part. No person should rely on the special purpose financial report without having an audit or review conducted.

The special purpose financial report was prepared for the benefit of the Co-Operative and its members and the purpose identified above. We do not accept responsibility to any other person for the contents of the special purpose financial report.

Benbow & Pike
Chartered Accountants
Suite 401, 54 Miller Street
North Sydney NSW 2060

Gerard J Abrams
Partner

Dated: 30 August 2019

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 30 June 2019

	2019	2018
	\$	\$
Income		
Grant – Department of Social Services	260,614	460,494
Grant – North Sydney Council	56,655	57,327
Grant – Other	8,350	26,909
Market Income	451,877	449,835
Room Hire	131,410	103,907
Interest Received	11,785	7,169
Donations	764	739
Northside Community Forum	-	24,394
Courses and Workshops	44,663	52,634
Rental Income	13,500	-
Miscellaneous	1,862	10,464
Total income	981,480	1,193,872
Expenses		
Accounting Fees	58,904	62,004
Advertising	32,800	19,898
Audit fees	4,100	3,500
Bad debts	173	(577)
Bank Fees	514	583
Cleaning	8,310	7,103
Computer expenses	28,983	39,239
Consultancy fees	8,810	26,410
Depreciation	36,575	62,395
Employee Leave Entitlements	14,697	4,899
Equipment Hire	14,934	13,921
Fees and Permits	154	3,055
Insurance	33,892	36,127
Loss on Sale of Assets	-	18,005
Meeting expenses	196	531
NDIS Transition	-	9,084
Printing, postage and stationery	10,213	4,523
Program expenses	74,385	111,311
Publications	2,827	11,640
Recruitment	-	453
Repairs and maintenance	1,165	447
Salaries	476,457	506,591
Security expenses	1,498	1,312
Staff training and welfare	6,474	13,525
Subscriptions	-	1,173

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED
ABN 49 171 540 646

INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 30 June 2019

	2019 \$	2018 \$
Expenses (cont.)		
Sundry expenses	8,707	6,718
Superannuation contributions	43,152	46,677
Telephone	22,721	22,019
Travel expenses	-	497
Utilities	9,380	10,234
Total expenses	<u>900,021</u>	<u>1,043,297</u>
Surplus for the year	<u>81,459</u>	<u>150,575</u>