

10.2. Tender 13 / 2021 for End of Trip Facilities at North Sydney Council Chambers

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ENDORSED BY: Duncan Mitchell, Director Engineering Services

ATTACHMENTS: Nil

PURPOSE:

This report is to provide Council with an analysis and recommendation of the tender process for Tender 13/2021 for End of Trip Facilities at North Sydney Council Chambers.

EXECUTIVE SUMMARY:

Tenders were called and were received until *3pm on 5 November 2020* for the submission of tenders to undertake *the End of Trip Facilities at North Sydney Council Chambers*.

If the Council wishes to discuss the report, the meeting should be closed to the public to do so in accordance with s10A(2) of the Local Government Act (LGA):

- (d) commercial information of a confidential nature that would, if disclosed;
- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the Council, or
- (iii) reveal a trade secret.

FINANCIAL IMPLICATIONS:

This project is funded from the 2020/2021 Property Capital Works Budget.

RECOMMENDATION:

- 1. THAT** Council accept the tender of the highest ranked Tenderer for Tender *13 / 2021 for End of Trip Facilities at North Sydney Council Chambers*.
- 2. THAT** the General Manager be authorised to take any necessary action to implement the decision including entering associated contracts.
- 3. THAT,** once Council has executed the Contract, information relating to the successful tender be published in Council's Register of Contracts as required by Government Information (Public Access) Act 2009 - Part 3 Division 5 - Government Contracts With Private Sector.

4. THAT the Confidential Report relating to matters specified in Section 10A(2)(d) be treated as confidential and remain confidential until Council determines otherwise.

LINK TO COMMUNITY STRATEGIC PLAN

The relationship with the Community Strategic Plan is as follows:

2. Our Built Infrastructure

2.1 Infrastructure and assets meet community needs

BACKGROUND

Following the 2018 Employee Survey a review of Council's Staff amenities was undertaken due to feedback from the 2018 Survey that said the staff amenities were inadequate in terms of size and number of amenities.

NBRS Architecture Interiors were engaged to submit designs for renovations of the staff toilet amenities.

At the 6 August 2019 MANEX meeting, two options were presented for consideration:

1. Option 1 - renovations to the existing Ground Floor Council Chambers Staff Amenities; and
2. Option 2 - renovations and the conversion of the Procurement Office and IT Storage area to create additional amenities and an accessible "End of Trip" facility for staff.

MANEX decided that Option 2 should be undertaken as this option provided significantly more staff amenities compared to Option 1 and was a better long-term solution to the lack of overall staff amenities at the Council Chambers.

This option involved the conversion of the current Procurement Office and IT storage areas located adjacent to the underground carpark at Council into Male / Female toilet/showering facilities and is located immediately adjacent to the existing staff locker area.

The project will provide two (2) x additional Male / Female shower facilities (4 x in total) and two (2) x additional toilet facilities (one in each M/F facility). The increase in both the male and female shower facilities for staff at Council Chamber's is threefold as there is currently only one dedicated Male / Female shower cubicle in each of the Council Chambers amenities blocks for staff. There is currently one unisex shower located in the disabled toilets that splits the two staff amenities blocks at Council Chambers.

Furthermore, and in accordance with NSW Health requirements on social distancing in relation to COVID-19, this project will significantly increase the quantity of Male / Female showers and toilets across Council Chambers and address the current overcrowding issues at the existing staff amenity block facilities. The project will also

introduce much needed end of trip facilities for staff who walk, run or ride to work as well as address a key item raised in the 2018 employee survey in relation to the health and well-being of Council staff.

TENDERS RECEIVED

The methodology adopted to undertake the tender evaluation of Tender *13 / 2021* was based on selection criteria outlined in the tender documents and in accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005.

Open tenders were called and were received until *3pm on 5 November 2020* via Tenderlink. At close of tenders, *10* tenders were received. Listed in **strict alphabetical order**, the tenderers were:

Tenderer
<i>2020 Projects Pty Ltd</i>
<i>ADR Group Pty Ltd</i>
<i>Assett Group Services</i>
<i>Building Guild Commercial Pty Ltd</i>
<i>Cooper Commercial Construction Pty Ltd</i>
<i>Novati Construction Pty Ltd</i>
<i>Peloton Constructions Pty Ltd</i>
<i>Raguz Building Services</i>
<i>SDL Project Solutions Pty Ltd</i>
<i>Sullivans Construction</i>

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10A(2)(d) of the *Local Government Act 1993*. A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

Application for access to documentation should be through lodgement of a GIPA Public Information application form and payment of prescribed fees.

Project Program

Anticipated Start: December 2020

Anticipated Completion: March 2021

Responsible Officer: Damian Warren, Property Officer

