

10.1. Tender 15/2021 - Horticultural Apprentice Employment Services

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ENDORSED BY: Rob Emerson, Director Open Space and Environmental Services

ATTACHMENTS: Nil

PURPOSE:

This report is to provide Council with an analysis and recommendation of the tender process for Tender 15/2021 for Horticultural Apprentice Employment Services.

EXECUTIVE SUMMARY:

Tenders were called and were received until 3.00 pm on Thursday 4th March 2021 for the submission of tenders to undertake Horticultural Apprentice Employment Services.

If the Council wishes to discuss the report, the meeting should be closed to the public to do so in accordance with s10A(2) (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. of the Local Government Act (LGA).

FINANCIAL IMPLICATIONS:

Funding is included in the adopted recurrent budget and will be allocated in future operating budgets for this provision of employment services

RECOMMENDATION:

- 1. THAT** Council accept the tender of the highest ranked Tenderer for Tender 15/2021 for Horticultural Apprentice Employment Services.
- 2. THAT** the General Manager be authorised to take any necessary action to implement the decision including entering associated contracts.
- 3. THAT**, once Council has executed the Contract, information relating to the successful tender be published in Council's Register of Contracts as required by Government Information (Public Access) Act 2009 - Part 3 Division 5 - Government Contracts With Private Sector.
- 4. THAT** the Confidential Report relating to matters specified in Section 10A(2)(d) be treated as confidential and remain confidential until Council determines otherwise.

LINK TO COMMUNITY STRATEGIC PLAN

The relationship with the Community Strategic Plan is as follows:

1. Our Living Environment

1.4 Public open space and recreation facilities and services meet community needs

BACKGROUND

Council's current contract for Horticultural Apprentice Employment Services number 07/2016 is due for completion. A new tender process has been undertaken in accordance with Council's procurement processes for a new 5-year contract.

The Parks operation prides itself as being an exceptional training employer that invests time and the expertise of our qualified staff in developing apprentices into quality trades people within the areas of Horticulture, Greenkeeping, Landscaping and Stone Masonry. The Parks operation generally has five apprentices in employment at any one time.

TENDERS RECEIVED

The methodology adopted to undertake the tender evaluation of Tender 15/2021 was based on selection criteria outlined in the tender documents and in accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005.

Open tenders were called and were received until 3.00 pm on Thursday 4th March 2021 via Tenderlink. At close of tenders, four (4) tenders were received. Listed in **strict alphabetical order**, the tenderers were:

Tenderer
Australian Training Company
HGT Australia Ltd
HVTC Pty Ltd
Sydney Training and Employment Ltd

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10A(2)(d) of the Local Government Act 1993. A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

Application for access to documentation should be through lodgement of a GIPA Public Information application form and payment of prescribed fees.

Financial Implications

Current Budget Year: 2020/21

Future Financial Years: 2021/22, 2022/23, 2023/24, 2024/25 *and* 2025/26

Project Program

Anticipated Start: 1 May 2021

Anticipated Completion: 1 May 2026

Responsible Officer: David Manson Parks and Reserves Manager