

## 11.2. Tender Report 1/2022 Cleaning of Council premises

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**ENDORSED BY:** Duncan Mitchell, Director Engineering and Property Services

**ATTACHMENTS:** Nil

### **PURPOSE:**

This report is to provide Council with an analysis and recommendation of the tender process for Tender 1 / 2022 for Cleaning of Council premises.

### **EXECUTIVE SUMMARY:**

Tenders were called and were received until 3pm on 10 May 2022 for the submission of tenders to undertake the work for Cleaning of Council premises.

If the Council wishes to discuss the report, the meeting should be closed to the public to do so in accordance with s10A(2) (d)(i) of the Local Government Act 1993:

*commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and because consideration of the matter would, on balance be contrary to the public interest as publication of all tendered amounts would discourage potential tenderers from submitting commercial information in future and would affect Council's ability to obtain value for money services. of the Local Government Act (LGA).*

### **FINANCIAL IMPLICATIONS:**

The cost of the cleaning services is funded by the Property Recurrent Expenditure budgets in 2022/2023 and subsequent financial years.

### **RECOMMENDATION:**

- 1. THAT** Council accept the tenders of the highest ranked Tenderer for Tender 1 / 2022 for *Cleaning of Council premises.*
- 2. THAT** the General Manager be authorised to take any necessary action to implement the decision including entering associated contracts.
- 3. THAT,** once Council has executed the Contract, information relating to the successful tender be published in Council's Register of Contracts as required by Government Information (Public Access) Act 2009 - Part 3 Division 5 - Government Contracts with the Private Sector.
- 4. THAT** the Confidential Report relating to matters specified in Section 10A(2)(d) be treated as confidential and remain confidential until Council determines otherwise.

## LINK TO COMMUNITY STRATEGIC PLAN

The relationship with the Community Strategic Plan is as follows:

### 2. Our Built Infrastructure

#### 2.1 Infrastructure and assets meet community needs

## BACKGROUND

The existing 5-year Cleaning contracts for Council premises are due to expire at the end of this financial year.

Council's new cleaning contracts that are the subject of this tender are of a similar tenure as the previous cleaning contracts in that they are for a 12-month period with options to extend on a 1+1+1+1 year basis (Total 5 Years) if Council chooses to enact the option.

## CONSULTATION REQUIREMENTS

Community engagement is not required.

## DETAIL

### Tenders received:

The methodology adopted to undertake the tender evaluation of Tender 1/2022 was based on selection criteria outlined in the tender documents and in accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005.

Open tenders were called and were received until 3pm on 10 May 2022 via Tenderlink. At close of tenders, 19 tenders were received. Listed in **strict alphabetical order**, the tenderers were:

<b>Tenderer</b>
ACC Metro Pty Ltd
Barrolop Pty Ltd (t/as Jayare's Cleaning)
Blueclean Property Services Pty Ltd
Fast Facilities Services Pty Ltd
Golden Touch Cleaning Services Pty Ltd
Independent Safe Caring @ Home
Millenium Hi-Tech Group Pty Ltd
Northern Contract Cleaning Pty Ltd

Principal Asset Services Pty Ltd
SKG Services Pty Ltd
Solo Services Group Australia Pty Ltd
Storm International Pty Ltd
TST Property Services Pty Ltd
Urban Clean
VDG Pty Ltd
Vector Group Australia
Vivid Property Services Pty Ltd
White Spot Group Pty Ltd
Z180510 Pty Ltd t/as Olinga Services

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10A(2)(d) of the *Local Government Act 1993*. A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

Application for access to documentation should be through lodgement of a GIPA Public Information application form and payment of prescribed fees.